



# EVESHAM

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## TOWN COUNCIL

Notice is hereby given that a **MEETING OF THE TOWN COUNCIL** will be held in the Council Chamber, Town Hall Evesham, at 6.30pm on **MONDAY 8 JULY 2024** to which you are hereby summoned for the transaction of the business specified below. The meeting will be preceded by Prayers led by the Mayor's Chaplain, Revd Caroline Green.

*Jo Adams*  
Town Clerk

### AGENDA

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#### **Admission of the Public and Media**

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

#### **Public Participation**

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 565700, email [townclerk@eveshamtowncouncil.gov.uk](mailto:townclerk@eveshamtowncouncil.gov.uk), or in person, prior to the meeting.

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- 1. Apologies for Absence**
- 2. Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
- 3. Announcements by the Town Mayor**
- 4. Updates from District and County Councillors**
- 5. Clerks Report**
- 6. Reports from Outside Bodies**
- 7. Minutes of the Previous Meeting**  
To receive and approve the minutes of the meetings held on 10 June 2024
- 8. Committee Minutes**  
To receive the committee minutes and approve authorisation for recommendations where applicable:
  - Planning & Estates – 17 June 2024
  - Finance & General Purposes – 24 July 2024



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## TOWN COUNCIL

- Personnel – 1 July 2024

### **9. Finance**

- i. Payments and Receipts for May 2024
- ii. Mayoress's Literacy Project
- iii. Update from the Standing Orders & Financial Regulations Review Working Group
- iv. Almonry Admission fees

### **10. Rural & Market Towns Group**

To consider membership of the above organisation

### **11. Update on the Town Hall**

#### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

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