



EVESHAM

TOWN COUNCIL

Notice is hereby given that a **MEETING OF THE TOWN COUNCIL** will be held in the Council Chamber, Town Hall Evesham, at 6.30pm on **MONDAY 8 JULY 2024** to which you are hereby summoned for the transaction of the business specified below. The meeting will be preceded by Prayers led by the Mayor's Chaplain, Revd Caroline Green.

Jo Adams
Town Clerk

AGENDA

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 565700, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

- 1. Apologies for Absence**
- 2. Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
- 3. Announcements by the Town Mayor**
- 4. Updates from District and County Councillors**
- 5. Clerks Report**
- 6. Reports from Outside Bodies**
- 7. Minutes of the Previous Meeting**
To receive and approve the minutes of the meetings held on 10 June 2024
- 8. Committee Minutes**
To receive the committee minutes and approve authorisation for recommendations where applicable:
 - Planning & Estates – 17 June 2024
 - Finance & General Purposes – 24 June 2024



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- Personnel – 1 July 2024

9. Finance

- Payments and Receipts for May 2024
- Mayoress's Literacy Project
- Update from the Standing Orders & Financial Regulations Review Working Group
- Almonry Admission fees

10. Rural & Market Towns Group

To consider membership of the above organisation

11. Update on the Town Hall

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

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