



# EVESHAM

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## TOWN COUNCIL

Notice is hereby given that a **MEETING OF THE TOWN COUNCIL** will be held in the Council Chamber, Town Hall, Evesham, at 6.30pm on **MONDAY 8 APRIL 2024** to which you are hereby summoned for the transaction of the business specified below. The meeting will be preceded by Prayers led by the Mayor's Chaplain, Revd Caroline Green.

*Jo Adams*  
Town Clerk

### AGENDA

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#### **Admission of the Public and Media**

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

#### **Public Participation**

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 565700, email [townclerk@eveshamtowncouncil.gov.uk](mailto:townclerk@eveshamtowncouncil.gov.uk), or in person, prior to the meeting.

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- 1. Apologies for Absence**
- 2. Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
- 3. Announcements by the Town Mayor**
- 4. Updates from District and County Councillors (if present)**
- 5. Clerks Report**  
Verbal report by Town Clerk
- 6. Reports from Outside Bodies**
- 7. Minutes of the Previous Meeting**  
To receive and approve the minutes of the meeting held on 11 March 2024.
- 8. Committee Minutes**  
To receive the committee minutes and approve authorisation for recommendations where applicable:
  - Planning & Estates – 18 March 2024



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## TOWN COUNCIL

- Town Plan 25 March 2024
- Personnel 2 April 2024

**9. Finance**

- Payments and Receipts for March 2024

**10. Election of Deputy Mayor**

**11. Evesham Ambassador Programme**

Report from Evesham Place Board

**12. Town Plan Review**

Report attached

**13. New Bank Signatory**

**14. Memorial Tree**

Councillor Nishigaki will lead on the item.

**Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

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