



# EVESHAM

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## TOWN COUNCIL

**MINUTES OF THE PERSONNEL COMMITTEE MEETING**  
**HELD ON MONDAY 1<sup>st</sup> JULY 2024**  
**IN THE COUNCIL CHAMBER, EVESHAM TOWN HALL AT 6.30PM**

**PRESENT:** Councillors: M. Goodge (Chair), R. Raphael, J. Clatworthy, Mrs S. Amor, M. Arens and Mrs E. Stokes

**ALSO PRESENT:** Cllrs Ms A Lyon, Mrs J. Haines and T. Haines

**OFFICERS PRESENT:** Mrs J. Adams, Town Clerk

**1. Election of Chairman**

It was proposed by Cllr Clatworthy, seconded by Cllr Raphael and agreed that Cllr Goodge be elected as Chair of the Personnel Committee. There were no other nominations.

**2. Election of Vice-Chairman**

It was proposed by Cllr Goodge, seconded by Cllr Raphael and agreed that Cllr Stokes be elected as Vice-Chair of the Personnel Committee. There were no other nominations.

**3. Apologies for absence**

Apologies had been received from Cllr D. Davis.

**4. Declarations of pecuniary or other interests**

There were none.

**5. Exclusion of press and public**

It was resolved to exclude the press and public due to the confidential nature of the business to be transacted, concerning the following agenda item only: 6d) Other staffing matters.

**6. Update on Staffing Matters**

- a) Leavers: Ms K. Potter Farrant (Almonry)
- b) Joiners: Mrs H. Gray (Almonry), Mrs K. Rose (Office), Mrs S. Schaathun (Office), Mr M. Hitchman (Outdoor team), Mr S. Haines (Almonry)
- c) Recruitment: The Deputy Clerk/ RFO role would be advertised.
- d) Other staffing matters: The item took place as the final item of the meeting, at which point Cllrs Lyon, T. Haines and J. Haines left room. Cllr J. Haines wished it



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known that she and Cllr T. Haines left the meeting under protest as they wished to remain for the confidential item.

The clerk gave a verbal report on the remaining staffing matters.

- e) Salary status of Finance Officer position: It was confirmed that no salary payments were being made for the role, as the post-holder had been a serving councillor until the 15<sup>th</sup> March 2024, within the 12 month prohibition under the Local Government Act 1972.

The meeting was closed at 7.15pm.

Date of next meeting: 7<sup>th</sup> October 2024.

Cllr Mark Goodge  
Chairman

*Mark Goodge*