



## EVESHAM TOWN COUNCIL



Notice is hereby given that a **MEETING OF THE TOWN COUNCIL** will be held in the Council Chamber, Town Hall, Evesham, at 6.30pm on **MONDAY 8 JANUARY 2024** to which you are hereby summoned for the transaction of the business specified below. The meeting will be preceded by Prayers led by the Mayor's Chaplain, Revd Caroline Green.

*Jo Adams*  
Town Clerk

### AGENDA

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#### **Admission of the Public and Media**

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

#### **Public Participation**

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 565700, email [townclerk@eveshamtowncouncil.gov.uk](mailto:townclerk@eveshamtowncouncil.gov.uk), or in person, prior to the meeting.

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**Prior to the commencement of the meeting, there will be a one minutes silence to honour the late Cllr Peter Griffiths.**

- 1. Apologies for Absence**
- 2. Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
- 3. Announcements by the Town Mayor**
- 4. Updates from District and County Councillors**
- 5. Clerks Report**  
Verbal report by Town Clerk
- 6. Reports from Outside Bodies**
- 7. Minutes of the Previous Meeting**



## EVESHAM TOWN COUNCIL



To receive minutes of the meeting held on 13 November 2023 and approve authorisation for recommendations where applicable.

### **8. Committee Minutes**

To receive the committee minutes and approve authorisation for recommendations where applicable:

- a) Town Plan – 20 November 2023
- b) Planning & Estates – 27 November 2023
- c) Finance & General Purposes – 4<sup>th</sup> December 2023
- d) Planning & Estates – 18 December 2023
- e) Personnel – 18 December 2023

### **9. Finance**

Payments and Receipts November 2023

### **10. Request from the Almonry Advisory Panel**

Report attached

### **11. Busking Policy**

Report attached

### **12. Benches in High Street**

Report attached

### **13. Date for Annual Bonfire and Fireworks Display 2024**

Report attached

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

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Unit 6 (Ground Floor)  
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## **EVESHAM TOWN COUNCIL**



**TOWN COUNCIL meeting MONDAY 8 JANUARY 2024 at 6.30 p.m. in the Council Chamber at the Town Hall**

### **Agenda Item 10**

#### **To recommend more Members of the Almonry Advisory Panel**

At the last meeting of the Almonry Advisory Panel, it was suggested that the membership be increased from 5 to 6 or 7 members. Current Members are:

Robert Raphael, John Clatworthy, Sarah Schaathun, Alan Booth, Andrew Dyke and Chrissy Smith.

If the Council agree to the request, members are asked to email the Clerk showing an interest on being on the Panel.

**The Council is asked to recommend that the membership be increased as per the Advisory Panel request.**



## **EVESHAM TOWN COUNCIL**



**TOWN COUNCIL meeting MONDAY 8 JANUARY 2024 at 6.30 p.m. in the Council Chamber at the Town Hall**

### **Agenda Item 11**

#### **Busking Policy**

It has been reported that there have been a number of buskers appearing outside shop fronts across the District, particularly in High Steets and main shopping areas.

Although Wychavon District Council do not currently have a busking policy, it has been suggested that if the town councils in Wychavon can ask WDC to investigate introducing a policy the District Council will look into this.

Regarding the enforcement of such a policy, this would also be a matter for the District Council and bylaws would need to be introduced if effective enforcement was wished for.

**The Council is asked if it supports a busking policy to be introduced across the District and the Town Council will make representations to Wychavon District Council**



## **EVESHAM TOWN COUNCIL**



**TOWN COUNCIL meeting MONDAY 8 JANUARY 2024 at 6.30 p.m. in the Council Chamber at the Town Hall**

### **Agenda Item 12**

#### **Benches at the top of the High Street**

Members may be aware that the late Cllr Peter Griffiths funded two benches through his County Councillors Divisional funds towards the top of the High Street. One being situated by the turn to Albert Road and the other by St Marys Road.

It has been suggested that a plaque be placed on each bench in remembrance of the late Cllr Griffiths and the late Cllr Ed Cohen.

**The Council is asked if it wishes to place a memorial plaque on the benches.**



## **EVESHAM TOWN COUNCIL**



**TOWN COUNCIL meeting MONDAY 8 JANUARY 2024 at 6.30 p.m. in the Council Chamber at the Town Hall**

### **Agenda Item 13**

#### **To determine the date for the Annual Bonfire and Fireworks event 2024**

Traditionally Evesham Town Council has held its annual bonfire on 5<sup>th</sup> November each year unless the 5<sup>th</sup> fell on a Sunday in which case the event was moved to Saturday 4<sup>th</sup>.

In 2022 the date was moved to Saturday 29<sup>th</sup> October as the firework contractor was booked for 5<sup>th</sup>.

This year November 5<sup>th</sup> falls on Tuesday.

Members are asked to bear in mind:

If the event takes place on 5<sup>th</sup> November, children in the town will be at school the next day and attendance may be poor. Staff would not have to be paid extra to set up the bonfire etc.

If the event takes place on Saturday 2<sup>nd</sup> November, as a weekend there will be more in attendance as school children don't have to be at school but staff costs will increase.

It is not certain yet which day the contractor will be available but early indications suggest Saturday 2<sup>nd</sup> is preferable.

**The Council is asked to make a decision on the date of the Annual Bonfire and Fireworks event.**