



EVESHAM TOWN COUNCIL



Notice is hereby given that a **MEETING OF THE TOWN COUNCIL** will be held in Council Chamber, Town Hall, Evesham, at 6.30pm on **MONDAY 13 NOVEMBER 2023** to which you are hereby summoned for the transaction of the business specified below. The meeting will be preceded by Prayers led by the Mayor's Chaplain, Revd Caroline Green.

Jo Adams
Town Clerk

AGENDA

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 565700, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
3. **Announcements by the Town Mayor**
4. **Updates from District and County Councillors**
5. **Joint Projects – Evesham Town Council and Wychavon District Council**
Report from Steve Knight, Place Projects Officer at Wychavon, and request for funding for Wychavon's Joint Projects for 2024/25
6. **To Approve The Almonry Forward Plan**
Verbal report by The Almonry Manager
Link to The Almonry Forward Plan <https://we.tl/t-rI0R534157>
7. **Reports from Outside Bodies**



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8. Minutes of the Previous Meeting

To receive minutes of the meetings held on 11 September 2023 and Extraordinary Meeting of 2 October 2023, Meeting of 9 October 2023 and approve authorisation for recommendations where applicable.

9. Committee Minutes

To receive the committee minutes and approve authorisation for recommendations where applicable:

- a) Planning & Estates – 18 September 2023
- b) Town Plan – 25 September 2023
- c) Personnel – 2 October 2023
- d) Planning & Estates – 16 October 2023
- e) Planning & Estates – 6 November 2023

10. Finance

- (i) Payments and Receipts October 2023
- (ii) Request for Funding for Defibrillators
- (iii) Payment for the path repairs at Waterside Cemetery and All Saints Churchyard

11. To appoint a Member to each committee/outside bodies:

- (i) Personnel
- (ii) Planning and Estates
- (iii) Town Plan
- (iv) Almonry Advisory Panel
- (v) Great and Little Hampton Educational Charity

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

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TOWN COUNCIL meeting MONDAY 13 NOVEMBER 2023 at 6.30 p.m. in the Council Chamber at the Town Hall

Agenda Item 10.

(ii) Request for Funding for Defibrillators

A member of the public has asked if Evesham Town Council would consider funding Defibrillators:

“Over last few weeks I have been raising money in way of fundraising event pledges and Evesham Community to put much needed lifesaving pieces of equipment into the housing estates in Evesham.

Since losing our ambulance station, we have unfortunately had longer waiting times and are a postcode disadvantage. 4 weeks ago a cardiac arrest in Evesham took 45 mins for ambulance to reach patient and from experience I had seen firsthand that this is not unusual.

I have raised over 13 thousand pounds and have 3 defibrillators now in streets and 7 more paid for that will go onto housing in streets that have none within 500 metres.

The more defibrillators we have the more lives we can save.

I understand that the grant funding budget for 2022/2023 has been exhausted but I was wondering if the town council would consider funding for Evesham Defibrillators as these are invaluable pieces of equipment that are very much needed to save the lives of Evesham residents.

Each defibrillator and cabinet (complete unit) cost £1100.

We have houses prepared ready to have a defibrillator installed alongside 3 guardians for the street (Snaffle Way)

We have offers also on
Shannon way
Cheltenham Road
Battleton Road

The Council is asked if it wishes to:

- (i) Fund Defibrillators**
- (ii) How many it wishes to fund (if any)**
- (iii) Defer to 2024 small grants scheme**



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Agenda Item 10.

(iii) Payment for the path repairs at Waterside Cemetery and All Saints Churchyard

At the Planning and Estates Meeting held on 16 October 2023 Members of that committee resolved to instruct a company to repair phase 1 urgent work on the paths at Waterside Cemetery.

Clerks Minute:

8. Re-surfacing paths in Waterside Cemetery & All Saints Churchyard

The tarmac paths in Waterside Cemetery and All Saints Churchyard were in a poor state of repair with potholes and cracks. There had been reports of members of the public tripping and falling at each location. The area of paths was extensive, so it was proposed to carry out an ongoing programme of repair, starting with the most dilapidated areas. Maps of these locations and costs for repair had been circulated to committee members. Two phases of work were recommended, with Phase 1 being a critical priority. Phase 2 would be considered at a future meeting with a view to it being scheduled in the next 18 months to two years, and the remaining sections of path carried out in an ongoing programme.

Three companies had quoted for the works.

It was resolved to make a recommendation to council that the Phase 1 work take place as soon as practicable, and to recommend Company 3 to carry this out.

There is not a current budget for this scope of work on cemetery paths so it is proposed that some of the underspending expenditure budgets and overperforming income budgets are repurposed. Please refer to the spend against budget report supplied "Annual Budget – By Centre"

4621 – Trees: the expected tree works have not come out as expensive as costed and there is no opportunity to carry out the next round of inspections until next spring which will be in the next financial year. There is still some further work this year but £5000 from this budget can be reasonably be reallocated.

4866 - Grounds Maintenance: £5000 repurposed from this budget.

4924 - Almonry Loan Repayment: This has not been needed this year. I suggest repurposing half of this for 23/024 £6000.

1400 - Cemetery fees: We have a current surplus against budget of approx. £10,000.

This totals £26,000 and it is proposed that if the full council decide to go ahead with the paths the cost is met in this way.

It is suggested that the on-going programme of works will need to be funded by the Precept.