



EVESHAM TOWN COUNCIL



PLANNING AND ESTATES COMMITTEE

Notice is hereby given of the **PLANNING AND ESTATES COMMITTEE** will be held on **MONDAY 7 AUGUST 2023** in the Council Chamber at **6.30pm** to which you are hereby summoned for the transaction of the business specified below

AGENDA

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest including requests for dispensation (if any)**
3. **Minutes of the Previous Meeting held on 17 July 2023**
4. **Planning Applications – To receive and consider planning applications received from Wychavon District Council since the last meeting of the Planning and Estates Committee or Town Council** Report attached
5. **Planning Decisions**
Report attached.
6. **Bus Shelter Cleaning**
Report attached
7. **War Memorial**
Report attached
8. **Letters from Heaven**
Report attached
9. **Street Naming - New Development on Land off Offenham Road**
Report attached
10. **Gates at the entrance of All Saints Church**
Report attached
11. **U44712 Peewit Road, Evesham) (Temporary Closure) Order 2023**
Attached for information
12. **(C2275 Davies Road & C2284 The Link, Evesham) (Temporary Closure) Order**
Attached for information

Mrs Jo Adams, Town Clerk

www.eveshamtowncouncil.gov.uk

Evesham Town Council
Unit 6 (Ground Floor)
Abbey Lane Court
Abbey Road
Evesham WR11 4BY

Committee Membership:

Ex-officio Cllr Alan Booth (Mayor) (Bengeworth ward),
Ex-officio Cllr Sarah Schaathun (Deputy Mayor) (Little Hampton ward)

Cllrs Bill Kimberley (Great Hampton), Celia Kimberley (Great Hampton), Terri Gailey (Fairfield),
Callum Gailey (Bengeworth), Marion Griffiths (Twyford), Chrissy Smith (South), Tim Haines (Avon),
Patrick Boyd (Twyford) and Peter Scurfield (Great Hampton)

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1. Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Committee.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.



EVESHAM TOWN COUNCIL



Agenda Item No. 4

PLANNING AND ESTATES 7 August 2023

To advise Members of the planning applications received from Wychavon District Council for consultation.

On each application it is detailed whether the decision is delegated to the officer or whether it is likely to go to WDC's planning committee for a decision. When applications are considered by committee, the Town Council has an opportunity to send a representative to speak on that application should it so wish.

Members' recommendations are requested.

1. 23/01120/FUL – South – Delegated
Mr Anthony Rayner
28 Sycamore Avenue
To apply for permission for an additional person to live at this dwelling. Currently it is a six person licensed HMO. We are seeking permission to update this to 7 persons.
<https://plan.wychavon.gov.uk/Planning/Display/W/23/01120/FUL>
2. W/23/01339/HP – Bengeworth – Delegated
Mr James Cain
116 Kings Road
Retrospective Planning Permission required for built conservatory.
<https://plan.wychavon.gov.uk/Planning/Display/W/23/01339/HP>
3. W/23/00830/FUL – Twyford – Committee
Mr G Benjamin, Marilyns Sass Pool House Trustees
54 High Street
Proposed conversion to form 18 x 1 Bedroom apartments
<https://plan.wychavon.gov.uk/Planning/Display/W/23/00830/FUL>
4. 23/01204 – Twyford – Delegated
Mr Alexander Hulse, The Prince Henry's High School Academy Trust
Prince Henry's High School
Victoria Avenue

Construction of a synthetic turf pitch with perimeter fencing, pitch LED lighting, storage container, hard standing area and link

<https://plan.wychavon.gov.uk/Planning/Display/W/23/01204/FUL>

5. W/23/01436/HP – South – Delegated
Mr & Mrs Pawel Golberg
101 Fairfield Road
Replacement porch
<https://plan.wychavon.gov.uk/Planning/Display/W/23/01436/HP>
6. W/23/01453/HP – South – Delegated
Mr James Costa-Alfaro
32 Durcott Road
Retrospective; erection of garden shed to front of property.
<https://plan.wychavon.gov.uk/Planning/Display/W/23/01453/HP>
7. 23/01405/FUL – Hampton – Delegated
Mr Richard Holloway
90 Pershore Road
Erection of new build dwelling
<https://plan.wychavon.gov.uk/Planning/Display/W/23/01405/FUL>



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Agenda Item No. 5

PLANNING & ESTATES MEETING 7 August 2023

Planning Decisions:

Planning No:	Applicant:	Address:	Brief Description	ETC:	WDC:
22/00931	Mr A Dyke	6 Blackberry Way	2 heat pumps	Approve	Approve
22/02674	Mr & Mrs Berney	19 Cowl St	Alterations and repair work to front elevation	Approve	Approve
23/00479	Mr Ryan Thomas	Land At (OS 0452 4377) Lime Street	Erection of 3 two bed dwellings	Approve	Refuse
23/00772	Mr. N. Manser	1 Brick Kiln Street	Change of use from offices to create 3 residential flats with first floor rear extension.	Approve	Approve
23/00901	Mr David Baker	23 Blossomfield Close	Flat roof extension	Approve	Approve
23/00901	Mr Ivaylo Ivanov	46 Hazel Ave	Extension and conversion of garage	Approve	Approve
23/01040	Mr Cassell	41 Colombine Grove	Extension	Approve	Approve



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PLANNING & ESTATES MEETING 7 August 2023

Agenda Item 6

Bus Shelter Cleaning

Evesham Town Council owns 18 bus shelters in and around the town. The shelters have not been cleaned since before the pandemic and are very dirty. Complaints have been received from members of the public.

Despite going to at least 6 companies, both local and national only one company has responded with a quote.

The company is used by the Town Council to clean the inside and out of the Town Hall windows and are very reliable.

For a deep clean of all 18 shelters the quote is £165 per shelter = £2970.00 without VAT

Then for quarterly clean thereafter £50 per shelter = £900 without VAT

The Committee is asked if it wishes to engage the services of the same company who clean the Town Hall windows.

Jo Adams
Town Clerk



EVESHAM TOWN COUNCIL



PLANNING & ESTATES MEETING 7 August 2023

Agenda Item 7

War Memorial

Following some recent vandalism of the War Memorial, it has been highlighted that the structure is in need of a deep clean and restoration works. In 2014 a grant of £2500 was received from War Memorial Trust to improve accessibility and some light restoration. In 2017 it was assessed by the War Memorial Trust to be in “good” condition.

Three quotes have been obtained to clean and restore the War Memorial.

Company 1 is a local company who specialise in memorials

Company 2 is a national company who advertise in the Clerks Magazine

Company 3 is a company who we used to install the Flag Garden and are groundworkers.

Quotes are confidential and are attached.

The Committee is asked:

- i. If it wishes to have the War Memorial cleaned**
- ii. if it wishes to have the War Memorial repaired**
- iii. Which company it wishes to engage for the works.**

Jo Adams
Town Clerk



EVESHAM TOWN COUNCIL



PLANNING & ESTATES MEETING 7 August 2023

Agenda Item 8

Letters to Heaven

“Letters to Heaven” post boxes are becoming very popular in Cemeteries and Churchyards.

The post boxes are installed so that relatives and friends of those buried in the cemetery could write a letter/birthday/Christmas card and “post” it to their loved ones in Heaven. The idea came from a young girl who wanted to write to their grandparents who were buried in a Cemetery.

The post box would then be periodically emptied, letters unread, turned into pulp which would be mixed with wildflower seeds and then planted in the cemetery.

Installation would be simple and the cost of the post box would be around £300

The Committee is asked if it wishes to provide a post box in Waterside Cemetery.

Jo Adams
Town Clerk



EVESHAM TOWN COUNCIL



PLANNING & ESTATES MEETING 7 August 2023

Agenda Item 9

Street Naming - New Development on Land off Offenham Road

Wychavon District Council has written to the council on behalf of Kendrick Homes requesting the Street Naming & Numbering for their new site off Offenham Road, Evesham.

Attached is a site location and site plan and a list of suffixes and any suggestion will then be submitted to the Local Councillors for Bengeworth Ward. The developer has requested the name Maypole Place and this street name is not in use in any part of our district, however, this is only a recommendation.

The committee is asked if they wish to agree to the developers suggestion or come up with its own name.



EVESHAM TOWN COUNCIL



PLANNING & ESTATES MEETING 7 August 2023

Agenda Item 10

Gates at the entrance of All Saints Church

Place Board Partnership have agreed to provide funding to put towards repair of the gates and iron works for the gates at the entrance to All Saints Church. They have pledged £2,497, which is approximately 50% of the cost.

Attached are three quotes for repairs to the stone work of the south gate pillar (plus a new finial on the north gate pillar) at the entrance to the churchyard off Vine Street. Also attached are a couple of photos to show the current condition of the gate post. The deteriorating condition of the gate pillar was highlighted back in 2019 in the report to ETC on problems in the town's cemetery buildings and walls, although the damage started well before this date.

The gate posts are the responsibility of the Town Council.

As far as possible the three quotes are for the same work.

The third quote is from Stonemasons of Worcester, for £4656, incl VAT.

It is understood that Listed Building Consent will be needed, even though this work is purely repair work.

The committee is asked:

- i. Whether it wishes to repair and restore the gates**
- ii. Which company to engage.**



THESE GATES WERE RESTORED
IN 1975
IN LOVING MEMORY OF
ELSIE LAKE
1911-1971

