



## EVESHAM TOWN COUNCIL



Notice is hereby given that a **MEETING OF THE TOWN COUNCIL** will be held in Council Chamber, Town Hall, Evesham, at 6.30pm on **MONDAY 10<sup>th</sup> JULY 2023** to which you are hereby summoned for the transaction of the business specified below. The meeting will be preceded by Prayers led by the Mayor's Chaplain, Revd Caroline Green.

Jo Adams  
Town Clerk

### AGENDA

- 1. Apologies for Absence**
- 2. Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
- 3. Announcements by the Town Mayor**
- 4. Minutes of the Previous Meeting**  
Minutes of the Meetings held on 12 June 2023 were circulated and adopted as a true record.
- 5. Minutes of Extraordinary Meetings**  
To receive the minutes of the Extraordinary Town Meetings and ratify decisions:
  - a) Extraordinary Town Council Meeting 26 June 2023
  - b) Extraordinary Town Council Meeting 3 July 2023
- 6. Committee Minutes**  
To receive the committee minutes and approve authorisation for recommendations where applicable:
  - a) Planning & Estates – 5 June 2023
  - b) Finance & General Purposes – 19 June 2023
- 7. Finance**  
Payments and Receipts for April & May 2023.
- 8. To appoint Members to Personnel Committee and Finance & General Purposes**  
Report attached
- 9. To create a Working Group to review Standing Orders and Financial Regulations**  
Report attached
- 10. Civil Weddings/Partnership at the Town Hall**  
Report attached



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### **Admission of the Public and Media**

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

### **Public Participation**

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 565700, email [townclerk@eveshamtowncouncil.gov.uk](mailto:townclerk@eveshamtowncouncil.gov.uk), or in person, prior to the meeting.

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

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Unit 6 (Ground Floor)  
Abbey Lane Court  
Abbey Road  
Evesham  
Worcs WR11 4BY

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Web: [www.eveshamtowncouncil.gov.uk](http://www.eveshamtowncouncil.gov.uk)