



EVESHAM TOWN COUNCIL



MINUTES OF THE MEETING OF EVESHAM TOWN COUNCIL
HELD ON MONDAY 22ND MAY 2023
IN THE COUNCIL CHAMBER, EVESHAM TOWN HALL AT 6:30PM

- PRESENT:** Chairman: Cllr A. Booth (Mayor)
- Councillors: Cllrs Mrs S. Schaathun (Deputy Mayor), R. Raphael, M. Godge, Mrs S. Amor, P. Boyd, A. Dyke, Mrs C. Smith, Mrs J. Haines, B. Kimberley, T. Haines, J. Clatworthy, N. Deacon, J. Campbell Muir, C. Gailey, Mrs T. Gailey, Mrs M. Griffiths, Mrs H. Kelleher, Mrs C. Kimberley, Ms A. Lyon and Mrs E. Nishigaki
- OFFICERS PRESENT:** Mrs J. Adams, Town Clerk
- ALSO PRESENT:** The Mayor's Chaplain Revd C. Green; 3 members of the public

Prayers were led by the Mayor's Chaplain.

14. Apologies for Absence

Apologies for absence had been received from Cllrs Mrs J. Tucker, S. Brotherton and P. Scurfield.

15. Declarations of pecuniary or other interest

There were none.

16. Announcements by the Town Mayor

The Mayor, Cllr Booth, reported that he and the Mayoress had attended the 100th birthday celebration of a local resident at the Hawthorns care home. He had also attended the launch of the Evesham History Tapestry.

17. Minutes of the Previous Meetings

It was resolved that the minutes of the meeting held on 11th April 2023 be adopted as a true record.

18. Committee Minutes

- a) Planning and Estates Committee – 17th April 2023: It was resolved to approve the minutes including the committee's recommendations.
- b) Town Plan Committee – 24th April 2023: It was resolved to approve the minutes including the committee's recommendations.
- c) Planning and Estates Committee – 2nd May 2023: It was resolved to approve the minutes including the committee's recommendations.

19. Finance – Payments and Receipts for March 2023

The payments and receipts had been circulated. It was resolved that the Town Council payments for March 2023 be approved.

20. Website Photos

At the start of a new council, photographs were traditionally taken of the whole council and councillors individually. For the group photograph, all councillors would be robed. Regarding the individual photos, it was resolved that councillors would be able to choose for themselves whether or not to robe.

21. Council Committees

a) Review of Terms of Reference of Committees

The Terms of Reference were reviewed. It was resolved to accept the Terms of Reference with the following amendments:

- That no committee chairman should serve more than two terms unless no successor could be found.
- That there was no automatic appointment of the former Mayor to the Finance and General Purposes Committee.

b) Appointments to Council Committees

The Mayor and Deputy Mayor were ex-officio members of all committees. In addition, the following appointments were confirmed:

- i. Planning and Estates Committee: Cllr C. Kimberley, Cllr B. Kimberley, Cllr T. Gailey, Cllr C. Gailey, Cllr T. Haines, Cllr Scurfield, Cllr Smith, Cllr Griffiths and Cllr Boyd.
- ii. Finance and General Purposes: Cllr Brotherton, Cllr Lyon, Cllr Amor, Cllr Mrs T. Gailey, Cllr Raphael, Cllr Nishigaki, Cllr Goodge, Cllr Smith.
- iii. Town Plan Committee: Cllr B. Kimberley, Cllr Tucker, Cllr Deacon, Cllr J. Haines, Cllr Goodge.
- iv. Personnel Committee: Cllrs Raphael, Deacon, Nishigaki, Smith and Goodge.

Steering Groups

- i. Almonry Advisory Panel: Deferred.
- ii. Town Hall Working Group: Cllrs Raphael, Clatworthy, Schaathun, Booth, Nishigaki, Dyke, Smith

22. Appointments of Council's Representatives to Outside Bodies

All available positions had multiple applicants save two. These were VECTA, Evesham and District Mental Health Charity and the Smith Memorial Collection Trust. Cllr Campbell Muir had put himself forward for VECTA, Evesham and District Mental Health Charity. Cllr Booth had put himself forward for the Smith Memorial Collection Trust. These appointments were confirmed. Due to the lateness of the hour, and the time it was taking to go through the rounds of voting, it was resolved to defer the remainder of item 9 until the next meeting.

23. Review of staff/council subscriptions

It was resolved to renew the council's subscriptions to the following organisations:

- VECTA
- Society of Local Council Clerks (SLCC)
- Cotswold Line Promotion Magazine
- Museums Association
- Worcestershire County Association of Local Councils
- Institute of Cemetery and Crematorium Management ICCM
- Hereford and Worcester Chamber of Commerce
- National Allotment Society

24. Review of Standing Orders and Financial Regulations

It was resolved to set up a working group to review the Standing Orders and Financial Regulations and make recommendations for any amendments. Membership would be determined at a future meeting.

25. Re-Adoption of the General Power of Competence

It was resolved that that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, the Town Council would adopt the General Power of Competence.

26. Vote of thanks for the Coronation Celebrations

Cllr Clatworthy proposed a vote of thanks to council staff for the organisation of the town's Coronation celebrations. Seconded by Cllr Raphael and agreed.

There being no further business the meeting was closed at 9.20pm.

Public Questions

There were none.

Cllr A. Booth
Mayor