



# EVESHAM TOWN COUNCIL



## PLANNING AND ESTATES COMMITTEE

Notice is hereby given of the **PLANNING AND ESTATES COMMITTEE** will be held on **MONDAY 5 FEBRUARY 2024** in the Council Chamber at **6.30pm** to which you are hereby summoned for the transaction of the business specified below

### AGENDA

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest including requests for dispensation (if any)**
3. **Minutes of the Previous Meeting held on 15 January 2024**
4. **Planning Applications – To receive and consider planning applications received from Wychavon District Council since the last meeting of the Planning and Estates Committee Town Council**  
Report attached
5. **Planning Decisions**  
Report attached.
6. **Application for Street Trading Licence**
7. **Design Code Consultation**  
Report attached.
8. **Road Closures**
  - a) **U44527 Northwick Road, Evesham (Temporary Closure) Order 2024**  
Maps attached separately
  - b) **A4184 Cheltenham Road, Evesham (Temporary Closure) Order 2024**  
Maps attached separately

Evesham Town Council  
Unit 6 (Ground Floor)  
Abbey Lane Court  
Abbey Road  
Evesham WR11 4BY

Committee Membership:

**Ex-officio** Cllr Alan Booth (Mayor) (Bengeworth ward),

**Ex-officio** Cllr Sarah Schaathun (Deputy Mayor) (Little Hampton ward)

Cllrs Bill Kimberley (Great Hampton), Celia Kimberley (Great Hampton), Terri Gailey (Fairfield), Marion Griffiths (Twyford), Chrissy Smith (South), Tim Haines (Avon), Patrick Boyd (Twyford) Ann Lyon (Abbey) and Peter Scurfield (Great Hampton)

### **Admission of the Public and Media**

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1. Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Committee.

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.



# EVESHAM TOWN COUNCIL

PLANNING AND ESTATES COMMITTEE



**MINUTES OF THE MEETING OF PLANNING COMMITTEE**  
**HELD ON MONDAY 15 JANUARY 2024**  
**IN THE COUNCIL CHAMBER, EVESHAM TOWN HALL AT 6:30PM**

Present: Cllrs P. Scurfield (Chair), W. Kimberley (Vice Chair), P. Boyd, Mrs M. Griffiths, Mrs C. Kimberley, Ms A. Lyon, T. Haines, Mrs S. Schaathun.

Also present: Cllr R. Hale

Officers: Mrs J. Adams – Town Clerk

**1. Apologies for Absence**

An apology for absence was received from Cllr A. Booth.

**2. Declarations of pecuniary or other interest.**

None.

**3. Planning Applications**

1. W/23/02583/LB Associated Ref: W/23/02584/ADV

Tsb, 1 Bridge Street, Evesham WR11 4SQ

Display of 2 x fascia signs and 2 x hanging signs. Exterior repainting and minor alterations to internal layout.

It was resolved to recommend approval for the application.

2. W/23/02584/Adv/ Associated Ref: W/23/02583/LB

Tsb, 1 Bridge Street Evesham WR11 4SQ

Display of 2 x fascia signs and 2 x hanging signs. Exterior repainting and minor alterations to internal layout.

It was resolved to recommend approval for the application.

3. W/23/02558/FUL

Unit 12A, Briar Close Industrial Estate, Briar Close, Evesham WR11 4JT

Proposed erection of palisade fence

It was resolved to recommend approval for the application.

4. W/23/01803/HP  
110 Cheltenham Road Evesham WR11 2LJ  
Two storey extension to rear and additional internal alterations

It was resolved to recommend approval for the application.

5. 2/23/02413/ADV  
2 Port Street Evesham WR11 1AN  
The illumination of one illuminated top sign and one illuminated logo panel

It was resolved to recommend refusal for the application. There was opposition an illuminated sign in the Conservation Area.

6. W/23/02483/HP  
15 Goodalls Grove Evesham WR11 4NN  
Remove existing conservatory and build new conservatory with solid roof.

It was resolved to recommend refusal for the application. The application drawings did not make it clear how the boundary to the proposed extension would meet the neighbour's property and as such the committee were not able to support the application as submitted. Additional information would be requested.

#### 4. Minutes of the Previous Meeting

Minutes of the Previous Meeting held on 18<sup>th</sup> December 2023 had been circulated with the agenda. It was resolved that the minutes be adopted as a true record.

#### 5. Planning Decisions

Planning No:	Applicant:	Address:	Brief Description	ETC:	WDC:
23/01668	RR Evesham Restaurant Ltd	30 High Street	Advertisement consent for new illuminated fascia signage (retrospective)	Approve	Approve
23/02252	Mr Peter Heath	9 Lansdowne Court Port Street	Replacement of two French doors and two wooden casement windows to rear of property with new softwood single door and wooden glazed side panel and softwood casement windows. Cottage bars will be retained.	Approve	Pending decision
23/02081	H Elaoudi	2 Philipscote	First floor rear extension	Approve	Pending decision
23/02318	Mrs Pamela Green	2 Merrybrook	Single storey Rear Extension	Approve	Approval

23/02316		Willow Cottage 2 Brookside	Substitution of house type to include new dormer (replaced like for like)	Approve	Pending decision
23/02386	Mr Reuben Hussein	36-37 The Leys	Proposed change for use from commercial to residential (Retrospective)	Refusal	Pending decision
23/02474	Mr Lad	38 Greenhill	Conversion of former warehouse into residential accommodation and its integration with property (No.38b Greenhill Street) to form a revised dwelling together with associated works	Approve	Pending decision

The report was noted.

#### **6. Design Code Consultation**

Wychavon District Council had circulated a consultation concerning its draft design codes, which had been created with the support of design consultancy Create Streets. A questionnaire had also been circulated with the documents. The committee resolved to defer the item to the next meeting.

#### **7. Redecoration within the Town Hall**

At the last meeting Cllr Peter Griffiths kindly offered to assist with drawing up a specification of works regarding the decoration of the hall stairs and landing. He also offered to engage with an interior designer. Sadly this was now unable to happen. It was resolved that the quotation submitted by committee's preferred contractor would be accepted and investigations would be made into the engagement of an interior designer.

#### **8. Temporary Road Closures**

- a) U44701 School Road, Evesham
- b) Link Footpath F40918 Four Pools Lane (between C2275 Davies Road and Woodlands
- c) U44401 Abbey Lane, Evesham) (Temporary Closure) Order 2024

The road closures were noted.

There being no further business the meeting was closed at 8.30pm.

CLlr Peter Scurfield  
Chairman



# EVESHAM TOWN COUNCIL

## PLANNING AND ESTATES COMMITTEE



### Agenda Item No. 4

#### PLANNING & ESTATES MEETING 5 FEBRUARY 2024

To advise Members of the planning applications received from Wychavon District Council for consultation.

On each application it is detailed whether the decision is delegated to the officer or whether it is likely to go to WDC's planning committee for a decision. When applications are considered by committee, the Town Council has an opportunity to send a representative to speak on that application should it so wish.

Members' recommendations are requested:

1. W/23/02573/HP  
Mr Jatinder Moore  
18 Anne Crescent, Evesham WR11 1HX  
Two-storey side extension and two-storey rear extension with new front porch.
2. W/24/00020/FUL  
Miss Z Causon  
Garage, Waterside, Evesham WR11 6JZ  
Retrospective planning for decking and storage shed including repairs/alterations to existing wall and erection of wooden sleeper retaining wall.
3. W/23/02412/FUL  
Cardtronics UK Ltd, trading as CASHZONE  
2 Port Street Evesham WR11 1AN  
The installation of an automated teller machine.
4. W/24/00021/HP  
Mrs Karen Stephenson  
The Corner House, 36 Broadway Road Evesham WR11 1BG  
Domestic single storey rear extension.
5. W/23/02446/FUL  
Margaret Thomson  
St Andrews Church, Pershore Road, Evesham  
Alterations to lean-to-structures, the addition of rooflights, solar panels and air source heat pump.

6. W/24/0005/ADV  
Nationwide Building Society  
37 High Street Evesham WR11 4DB  
Replace 1no. Projecting signage with new 600 mm. Retain existing bracket. Existing Projecting sign bracket to be painted blue to match fascia.  
Replace 1no. Fascia and 1no. Logo with 1no. New blue fascia & 1no. New 490 mm logo height.  
Replace 1no. ATM surround and decals with new. ATM to be bespoke.  
Replace door safety manifestation with new & remove window safety manifestation.  
Replace statutory signage with new
7. W/23/02601/HP  
Mr Matt Stevens  
Single storey rear extension.



**EVESHAM TOWN COUNCIL**

**PLANNING AND ESTATES  
COMMITTEE**



**Agenda Item No. 5**

Planning No:	Applicant:	Address:	Brief Description	ETC:	WDC:
W/23/02252/HP	Peter Heath	9 Lansdowne Court Port Street Evesham WR11 1GJ	Replacement of two wooden French doors and two wooden casement windows to rear of property with new softwood single door and wooden glazed side panel and softwood casement windows. Cottage bars will be retained.	Approve	Approve





# EVESHAM TOWN COUNCIL

## PLANNING AND ESTATES COMMITTEE



**Agenda Item No. 6**

### **PLANNING & ESTATES MEETING 5 FEBRUARY 2024**

#### **Application for Street Trading Licence – The Valley Evesham WR11 4DS**

Worcestershire Regulatory Services on behalf of Wychavon District Council have written to Evesham Town Council regarding a street trading permit they have received. The proposal is for a Yellow/White Mercedes Sprinter Ice cream van serving Ice cream, ice lollies and soft drinks trading from Monday-Saturday: 11.00 am – 17.00 pm (school holidays only)  
Sunday: 11.00 am – 16.30 pm, Bank Holidays: 11.00 am – 17.00 pm.

The location of the proposal is at The Valley Evesham WR11 4DS. See reports attached.

**The Committee is asked if it wishes to support the proposal.**





# EVESHAM TOWN COUNCIL



## PLANNING AND ESTATES COMMITTEE

**Agenda Item No. 7**

### **PLANNING & ESTATES MEETING 5<sup>TH</sup> FEBRUARY 2024**

#### **Design Codes Consultation**

Wychavon District Council is currently consulting on draft design codes, which have been created with the support of the design consultancy Create Streets.

The codes will play a critical role in ensuring beautiful new homes and places are created in the district to support the economic success of Wychavon and sustainable and neighbourly living. The design codes set out a series of requirements for new developments, streets, buildings and the natural environment, which not only direct how they will look and feel, but how they interact with existing places. Wychavon has produced four separate codes covering different regions within the district and now would now like to hear views on the proposals.

More information can be found at [www.wychavon.gov.uk/design-codes](http://www.wychavon.gov.uk/design-codes). The consultation runs until 11.59pm on 5 February 2024.

The consultation questions are supplied separately. In addition, Cllr Hale has put together a list of suggested recommendations which is also supplied for reference and consideration.

**The Committee is asked how it wishes to respond to the consultation.**