



EVESHAM TOWN COUNCIL



MINUTES OF THE MEETING OF EVESHAM TOWN COUNCIL
HELD ON MONDAY 13th FEBRUARY 2023
IN THE COUNCIL CHAMBER, EVESHAM TOWN HALL AT 6:30PM

- PRESENT:** Councillor: Mark Goodge (Mayor)
- Councillors: Sarah Schaathun (Deputy Mayor), Sue Amor, Alan Booth, John Clatworthy, Nigel Deacon, Andrew Dyke, Wendy Dyke, Julie Haines, Tim Haines, Jenny Johnson, Robert Hale, Bill Kimberley, Peter Knight, Robbie Raphael, Chrissy Smith, Beryl Timbrell, Julie Tucker, Norbert Tucker
- OFFICERS PRESENT:** Mrs Jo Adams, Town Clerk
- ALSO PRESENT:** The Mayor's Chaplain Rt Revd Robert Paterson

Prayers were led by the Mayor's Chaplain.

89/23 Apologies for Absence

Apologies for absence had been received from Cllrs Frances Smith, Marlene Sale and Patrick Clifford.

90/23 Declarations of pecuniary or other interest

Cllr Hale, agenda item 5 Finance. Shareholder of BHGS.
Cllr Johnson. Town Hall items, as hirer of the hall.

91/23 Announcements by the Town Mayor

The Mayor had attended the Tracy Sollis Trust raffle draw on the 6th January at Osbornes Opticians to draw the winning tickets. He attended the Shine Out of School Club Fundraiser launch on the 7th, and presentations of artwork for Evesham Abbey Trust at Bengeworth Academy on the 25th January.

Accompanied by the Mayoress, he had attended the 3rd February the Bishop of Worcester's drinks reception at The Old Palace at Worcester on the 3rd February, Prince Henry's High School Musical production of *We Will Rock You* on the 11th, and hosted the Mayor's Valentine Dinner at Raphael's Restaurant on the 18th.

92/23 Minutes of the Previous Meetings

It was resolved that the minutes of the meeting held on 16th January 2023 be adopted as a true record subject to amending the numbering to '23'.

93/23 Finance: Payments and Receipts for December 2022

It was resolved that the Town Council payments for December 2022 be approved.

94/23 District and County Councillor Reports

There were no reports.

95/23 CCTV

Three quotations were considered for supply and installation of CCTV in the Town Hall. It was resolved to accept the quotation from Company 1 at a cost of £3,499.

96/23 Tables for Town Hall

Additional tables were required in the Town Hall for larger events. It was resolved to purchase 10 tables.

97/23 Town Hall Front Door

Costs had been obtained for repairs and for replacement of the front door which was in a poor state of repair. The council favoured the replacement option and requested costs for new handles, lock and keys for the front door. Clarity would first be sought on whether the leaseholder was responsible for the front door. It was agreed that the door should be replaced at the quoted cost of £3,580 if the council itself was responsible.

98/23 Update on the work of the Town Hall Working Group

Council was updated on Town Hall matters as follows:

- Regular contact was being made with the leaseholder's maintenance contractor. An asbestos survey had indicated that no asbestos was present in the building.
- Leak in roof: The interior decoration continued to be damaged by water ingress. The maintenance contractor had reported that quotations had been obtained for repairs to the roof. They were awaiting information from the leaseholder on whether these could be funded as the costs were outside the available maintenance budget. In the meantime, the maintenance contractor had been asked if the gutters could be cleared and the roof made watertight to prevent further damage.
- Quotations were being obtained for an electrical inspection. Also for works to move light switches in the Hall and Mayor's Parlour as these were not sufficiently close to exit doors from those rooms.
- Handrails and balustrades had been cleaned.
- A quote had been received for updating the Honours Board. This would be done after the coronation.
- Chair covers and tablecloths: Dowdeswell Bar were able to provide chair covers and tablecloths for events such as weddings and formal dinners in the Hall.
- Repair of the Hall's window frames was being investigated.

Cllr Mrs Dyke reported that the chair cushions would be taken away after the meeting to add ties to them. She reported that the repairs to the curtains had been more straightforward and less costly than anticipated.

Cllr A. Dyke thanked the office staff for their work on the Town Hall issues.

99/23 Telecommunications in Office/The Almonry/Town Hall

The council's telecoms contract with Mainstream Digital was due to expire. Costs had been obtained and it was agreed to extend for a further 5 years. The system would be upgraded to futureproof the connections and the number of phone lines in the office would be increased.

100/23 Bands in the Park

The Bands in the Park programme had previously been organised and fundraised for by bandmaster and local resident Derek Wells. Mr Wells had sadly passed away and the council was asked if it would take on organisation of the event. For 2023, funding would be provided by the Place Board. It was resolved that the council would organise the Bands in the Park summer programme.

101/23 Mayoral Regalia

Costs for production of regalia had increased again and the council was asked if it wished to continue to award civic regalia for Past Mayoresses and Past Consorts as well as Past Mayors themselves. It agreed to continue to make these awards, and it was further resolved to purchase a total of three Past Consort badges, to take advantage of economies of scale, at the quoted price of £1,356.75.

102/23 Mayor-Elect and Deputy Mayor-Elect

In previous years, the council had informally discussed and agreed upon its Mayor-Elect and Deputy Mayor-Elect in February. The council discussed a procedure to follow for this process, which would be held at an upcoming ordinary Town Council meeting. The complexities of the process in an election year were discussed. It was resolved to adopt the procedure and consider nominations for Mayor-Elect and Deputy Mayor-Elect at the next Town Council meeting.

There being no further business the meeting closed at 8.30pm

Public Questions

There were none.

CLlr Mark Goodge
Mayor