



**EVESHAM TOWN COUNCIL**  
**MEETING OF THE TOWN COUNCIL**



Notice is hereby given that a meeting of the **TOWN COUNCIL** will be held in the Council Chamber, Town Hall, Evesham, at 6.30pm on **TUESDAY 11 APRIL 2023** to which you are hereby summoned for the transaction of the business specified below. The meeting will be preceded by Prayers led by the Mayor's Chaplain, the Rt Revd Robert Paterson.

Jo Adams  
Town Clerk

**AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*

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**The meeting will be adjourned for Public Question Time**

*The time allocated is at the discretion of the Mayor / Chairman. Residents may give their views and question the council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; notes will be appended to the minutes as an aide memoire.*

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- 3. Announcements by the Town Mayor**
- 4. Report from County and District Councillors**
- 5. Clerk's report**
- 6. Minutes of the Previous Meetings**  
To receive the Minutes of the Town Council Meeting held on 13<sup>th</sup> March 2023 for adoption as a true record.
- 7. Committee Minutes**  
To receive the committee minutes and approve authorisation for recommendations where applicable:
  - a. Extraordinary Town Plan Meeting – 13<sup>th</sup> March 2023
  - b. Finance & General Purposes – 20<sup>th</sup> March 2023
  - c. Planning & Estates – 27 March 2023
- 8. Finance**  
Payments and Receipts for February 2023 – to be tabled

9. **Flag Protocol**  
Report attached
10. **Open Space land at Pershore Road**  
Report attached
11. **Bengeworth Memorial Garden**  
Report attached

#### **Admission of the Public and Media**

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

#### **Public Participation**

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 565700, email [townclerk@eveshamtowncouncil.gov.uk](mailto:townclerk@eveshamtowncouncil.gov.uk), or in person, prior to the meeting.

#### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

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Evesham  
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