



# EVESHAM TOWN COUNCIL

## PLANNING AND ESTATES COMMITTEE



Notice is hereby given of the **PLANNING AND ESTATES COMMITTEE** will be held on **MONDAY 17<sup>th</sup> APRIL 2023** in the Council Chamber at **6.30pm** to which you are hereby summoned for the transaction of the business specified below

### **Admission of the Public and Media**

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1. Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Committee.

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

### **AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of pecuniary or other interest including requests for dispensation (if any)**
- 3. Minutes of the Previous Meeting held on 27 March 2023**
- 4. Planning Applications – To receive and consider planning applications received from Wychavon District Council since the last meeting of the Planning and Estates Committee or Town Council Report attached**
- 5. Planning Decisions**  
Report attached
- 6. Bengeworth Cemetery – re-use of graves**  
Report attached
- 7. Road Closures**  
Report and Map attached
- 8. EICR and Lighting – Town Hall**  
Report attached

Mrs Jo Adams  
Evesham Town Clerk  
Evesham Town Council  
Unit 6 (Ground Floor) [www.eveshamtowncouncil.gov.uk](http://www.eveshamtowncouncil.gov.uk)  
Abbey Lane Court  
Abbey Road  
Evesham  
Worcestershire  
WR11 4BY

Committee Circulation:

**Chairman** - Cllr Alan Booth (Bengeworth ward),  
**Vice Chair** - Cllr Wendy Dyke (Great Hampton ward),

**Ex-officio** Cllr Mark Goodge (Mayor) (Bengeworth ward),  
**Ex-officio** Cllr Sarah Schaathun (Deputy Mayor) (Little Hampton ward)

Cllr Jenny Johnson (Avon ward), Cllr Tim Haines (Avon ward),  
Cllr Robert Hale (Bengeworth Ward),  
Cllr William Kimberley (Great Hampton ward), Cllr Chrissy Smith (South ward)  
Cllr Peter Knight (Twyford ward)

**COMMITTEE: PLANNING AND ESTATES**

**DATE: 17 APRIL 2023**

**SUBJECT: PLANNING APPLICATIONS**

**REPORT BY: COMMITTEE CLERK**

## **1.0 PURPOSE OF REPORT**

- 1.1 To advise Members of the planning applications received from Wychavon District Council for consultation.
- 1.2 On each application it is detailed whether the decision is delegated to the officer or whether it is likely to go to WDC's planning committee for a decision. When applications are considered by committee, the Town Council has an opportunity to send a representative to speak on that application should it so wish.

## **2.0 RECOMMENDATIONS**

Members' recommendations are requested.

- 3.1 23/00565/LB – Bengeworth – Delegated  
Mr & Mrs Berney  
19 Cowl Street  
Investigative work in order to carry out repairs to existing building  
<https://plan.wychavon.gov.uk/Planning/Display/W/23/00565/LB>
- 3.2 W/23/00499/FUL – South – Delegated  
Mr Steven Robinson  
Travis Perkins  
Unit 7A Enterprise Way  
Vale Park  
Reorganisation of storage and loading areas including new fencing and gates for Tool Hire Compound  
<https://plan.wychavon.gov.uk/Planning/Display/W/23/00499/FUL>
- 3.3 W/23/00469/FUL & 23/00470/LB – Bengeworth – Delegated  
Mr. Daniel Corici  
68 Port Street  
Erection of 1no. flat above existing shop unit.  
<https://plan.wychavon.gov.uk/Planning/Display/W/23/00469/FUL>
- 3.4 W/23/00347/CU – Little Hampton – Delegated  
Mr. Giosue Bille  
Thistledown House  
187 Cheltenham Road  
Change of use from C3 dwellinghouse to Sui Generis HMO (retrospective)  
<https://plan.wychavon.gov.uk/Planning/Display/W/23/00347/CU>

- 3.5 W/23/00587/HP – Littleton – Delegated  
Mr and Mrs S Ingles  
Wolverley  
91 Cheltenham Road  
Demolition of conservatory and erection of single and two storey rear extension as approved under planning permission reference 21/01955/HP - variation of condition 2.

Variation:

- 1216 01 site & location Plan
- 1216 02 existing layout
- 1216 03 existing layout
- 1216 04 existing layout
- 1216 05 proposed layout
- 1216 06 proposed layout
- 1216 07 proposed layout
- 1216 08 roof plan

### **3.0 FINANCIAL IMPLICATIONS**

- 3.1 None for the Town Council.

### **4.0 LEGAL IMPLICATIONS**

- 4.1 None for the Town Council.

**5. PLANNING DECISIONS**

Planning No:	Applicant:	Address:	Brief Description	ETC:	WDC:
22/02527	Mr R Layton	4 Swan Lane	Change of use from retail to self storage & single storey rear extension	Approve	Approve
22/02654	Mr Mansour	65 Bridge St	Change of use from casino to convenience store	Approve	Approve
22/02677	Mr Slatterly	58 Clyde Ave	Proposed rear two storey extension	Approve	Approve
23/00034	Mr Karbarz	9 Damson Road	Mono pitched roofed single storey red brick front extension	Approve	Approve

**PLANNING & ESTATES** meeting Monday 17 APRIL 2023

**Bengeworth Cemetery – Reuse of graves**

Opened in 1861 Bengeworth Cemetery is the oldest cemetery in Evesham which has been closed for new burials for some years. The only interments taking place are second interments and cremated remains in the Memorial Garden.

Waterside is the only cemetery that we have plots available for burial, however space is rapidly running out and we predict that we will run out in approx. 12 months.

One suggestion is to look at re-using the older graves in Bengeworth Cemetery. At least 50 plots have been identified as potentially available for re-use. These plots are in a lawned strip in the cemetery. The criteria is that the plots must be over 100 years old (the ones that could potentially be re-used are 140 years old), be single burials only and are not purchased. Back in the late Victorian era it was very rare for a grave to be purchased as only those who could afford a grave stone did so. Therefore, if not purchased, the plot still belongs to the Burial Authority (Evesham Town Council).

This would have to deal with sensitively ensuring that the general public are aware of what is happening.

If a family don't wish their late relatives' graves to be re-used they will be given the opportunity to purchase the grave.

It has been suggested that a test dig in three areas of the lawned strip be carried out using a local grave digger as there is no desire to disturb existing remains. The test dig will cost £400.

It is recommended that strict rules and regulations are drawn up for permissible memorials to ensure that they are in keeping with a Victorian cemetery.

As the council's long-term solution is to acquire land for a new burial site, the re-use of graves is looked upon as a short-term solution. Despite speaking to the Rudge family and SBK regarding available land, nothing has so far been forthcoming and it is suggested that the council puts out a "a Call for Sites", requesting that landowners put forward land for this purpose.

**The Committee is asked:**

- (i) If it agrees to the re-use of graves at Bengeworth Cemetery in principle**
- (ii) Subject to the above, if it wishes to carry out the test dig**
- (iii) If it wishes to make a call for sites in the council's wider search for cemetery land**

**EVESHAM TOWN COUNCIL**

**COMMITTEE:** PLANNING AND ESTATES

**DATE:** 17 APRIL 2023

**SUBJECT:** PUBLIC NOTICE- TEMPORARY ROAD CLOSURE –  
NORTHWICK ROAD

**REPORT BY:** COMMITTEE CLERK

1.0 **Purpose of Report - Proposed Order:** to close that part of U44527 Northwick Road from its junction with U44528 Lime Street to its junction with U44528 The Leys

**Proposed Order:** to close that part of Lime Street from its junction with U44527 Northwick Road to its junction with U44533 Kings Road.

**Reason:** Laying new ducting by Full Fibre

**Exemptions:** to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken

**Alternative route:** U44528 Lime Street, U44533 Kings Road, B4035 Port Street and vice versa

**Maximum duration:** 18 months. Anticipated duration: 2 days. Commencing: 9 May 2023

**2.0 RECOMMENDATIONS**

2.1 Members' recommendations or objections are requested.

2.2 Map of Road Closure is attached

**3.0 FINANCIAL IMPLICATIONS**

3.1 None for the Town Council.

**4.0 LEGAL IMPLICATIONS**

4.1 None for the Town Council.

**PLANNING & ESTATES** meeting Monday 17 APRIL 2023

**EICR Town Hall & Lighting**

**EICR** Electrical Inspection Condition Report

The EICR report for the Town Hall is due. Two quotes have been obtained from local companies as below:

Company 1	£1876.00 ex VAT
Company 2	£1490.00 ex VAT

**Town Hall & Chamber Lighting**

Following a Health and Safety inspection it was noted that the lights in the main hall are by the stage which means that users of the hall are turning off the lights walking down the step to the main door in darkness. In the Chamber the lights are situated by the door that leads into the main hall. Therefore users are having to switch the lights off, walk up a step to exit the chamber in the dark. Two companies have provided quotes although their suggested solutions are different.

Company 1 is the traditional way of running wires to sockets in more suitable positions.

Company 2 suggests using wireless switches. The switch sends a signal to a receiver to switch on the light.

Two quotes from the same companies have been obtained as below:

Company 1	£1110 ex VAT
Company 2	£869.79 ex VAT

**The Planning and Estates Committee are asked which company to engage.**

Jo Adams  
Town Clerk

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