



EVESHAM TOWN COUNCIL
PLANNING AND ESTATES COMMITTEE



Notice is hereby given of the **PLANNING AND ESTATES COMMITTEE** will be held on **MONDAY 23rd JANUARY 2023** in the Council Chamber at **6.30pm** to which you are hereby summoned for the transaction of the business specified below

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1. Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Committee.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

AGENDA

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest including requests for dispensation (if any)**
3. **Minutes of the Previous Meeting held on 19 December 2022 - Report Attached**
4. **Planning Applications – To receive and consider planning applications received from Wychavon District Council since the last meeting of the Planning and Estates Committee or Town Council**
Report attached
5. **Planning Decisions** Report attached
6. **Public Notice - Temporary Road Closure of Enterprise Way**
7. **Public Notice - Temporary Footpath Closure Donney Brook**
8. **Tree Inspection – report attached**
9. **Poplar Trees in Waterside Cemetery – report attached**
10. **Cemetery Chapel – Condition Survey**
11. **Street Naming**

Evesham Town Council
Unit 6 (Ground Floor)
Abbey Lane Court
Abbey Road
Evesham

Mrs Jo Adams
Evesham Town Clerk
Tel: 01386 565700
www.eveshamtowncouncil.gov.uk

Worcestershire
WR11 4BY
Committee Circulation:

Chairman - Cllr Alan Booth (Bengeworth ward),
Vice Chair - Cllr Wendy Dyke (Great Hampton ward),

Ex-officio Cllr Mark Goodge (Mayor) (Bengeworth ward),
Ex-officio Cllr Sarah Schaathun (Deputy Mayor) (Little Hampton ward)

Cllr Jenny Johnson (Avon ward), Cllr Tim Haines (Avon ward),
Cllr Robert Hale (Bengeworth Ward),
Cllr William Kimberley (Great Hampton ward), Cllr Chrissy Smith (South ward)
Cllr Peter Knight (Twyford ward)

EVESHAM TOWN COUNCIL

COMMITTEE: PLANNING AND ESTATES

DATE: 23 JANUARY 2023

SUBJECT: PLANNING APPLICATIONS

REPORT BY: COMMITTEE CLERK

1.0 PURPOSE OF REPORT

- 1.1 To advise Members of the planning applications received from Wychavon District Council for consultation.
- 1.2 On each application it is detailed whether the decision is delegated to the officer or whether it is likely to go to WDC's planning committee for a decision. When applications are considered by committee, the Town Council has an opportunity to send a representative to speak on that application should it so wish.

2.0 RECOMMENDATIONS

Members' recommendations are requested.

- 2.1 Application Number W/22/02527/FUL - Bengeworth Ward
 Applicant Mr Richard Lanyon, Away Cheltenham Ltd
 Location Address 4 Swan Lane Evesham WR11 4PA
 Proposal Change of use from Retail E(a) class to self storage B8 use class and one single storey rear yard extension.
<https://plan.wychavon.gov.uk/Planning/Display/W/22/02527/FUL>
- 2.2 Application Number W/22/02645/HP - Bengeworth Ward
 Applicant Mr Adam Willington
 Location Address 3 Tamar Place Evesham WR11 3FD
 Proposal Single storey rear and side extensions to create open plan kitchen/living, dining room and utility room.
<https://plan.wychavon.gov.uk/Planning/Display/W/22/02645/HP>
- 2.3 Application Number W/22/02646/CU - Evesham North Ward
 Applicant Merkur Slots Ltd (UK)
 Location Address 1-3 Swan Lane Evesham WR11 4PA
 Proposal Change of use of the basement, ground and first floor from vacant offices (Class E) to Adult Gaming Centre (Sui Generis) - Variation of Condition 2 of 20/02349/CU to allow 24hr operation
<https://plan.wychavon.gov.uk/Planning/Display/W/22/02646/CU>
- 2.4 Application Number W/22/02654/CU - Bengeworth Ward
 Applicant Mr B Mansour
 Location Address 65 Bridge Street Evesham WR11 4SF
 Proposal Change of use from Casino (Sui Generis) to Convenience Store (including off license) (class E)
<https://plan.wychavon.gov.uk/Planning/Display/W/22/02654/CU>

2.5 Application Number W/22/02674/LB - Bengeworth Ward
Applicant Mr & Mrs Berney
Location Address 19 Cowl Street Evesham WR11 4PL
Proposal Alterations and repair work to front elevation
<https://plan.wychavon.gov.uk/Planning/Display/W/22/02674/LB>

3.0 FINANCIAL IMPLICATIONS

3.1 None for the Town Council.

4.0 LEGAL IMPLICATIONS

4.1 None for the Town Council.

5. PLANNING DECISIONS

Planning No:	Applicant:	Address:	Brief Description	ETC:	WDC:
W/22/02016/FUL	HSBC UK Bank plc	H S B C Bank 32 Bridge Street Evesham WR11 4R	Replacement of existing external wall ATM with new model. Replacement of 3 no. existing internal self-service machines with new models and associated making good works.	Approved	Approved
W/22/02017	HSBC UK Bank plc	H S B C Bank 32 Bridge Street Evesham WR11 4R	Advertisement consent for signage associated with replacement ATM. Replacement of existing external wall ATM with new model. Replacement of 3 no. existing internal self-service machines with new models and associated making good works.	Approved	Approved
W/22/02018/LB	HSBC UK Bank plc	H S B C Bank 32 Bridge Street Evesham WR11 4R	Replacement of existing external wall ATM machine with new model. Replacement of existing external ATM signage with new. Replacement of existing internal self service machines. Associated making good & decorations.	Approved	Approved
W/22/01949/HP	Mr Lee Richardson	Address 107 Badsey Lane Evesham WR11 3EY	Single Storey Rear extension	Approved	Approved
W/22/02640/TPOA	Reeves Tree Surgeons Ltd	Atm At Unit 2 Evesham Vale Local Centre Davies Road Evesham	Undertake tree works, as detailed on application form and in any accompanying information.	N/A	Approved

EVESHAM TOWN COUNCIL

COMMITTEE: PLANNING AND ESTATES

DATE: 23 JANUARY 2023

SUBJECT: PUBLIC NOTICE – TEMPORARY ROAD CLOSURE - ENTERPRISE WAY

REPORT BY: COMMITTEE CLERK

1.0 PURPOSE OF REPORT

- 1.1 To advise Members of that WORCESTERSHIRE COUNTY COUNCIL has issued a Public Notice to advise of the temporary Road Closure of Enterprise Way, Evesham
- 1.2 **Proposed Order:** to close that part of U44695 Enterprise Way from its junction with Conference Way (Private) for a distance of 50 metres in an Easterly direction.
- 1.3 **Reason:** Replacement electricity cable by Western Power Distribution.
- 1.4 **Exemptions:** to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken.
- 1.5 **Alternative route:** U44695 Enterprise Way (part), U44692 Millennium Way, U44694 Crab Apple Way, U44695 Enterprise Way (part) and vice versa.
- 1.6 **Maximum duration:** 18 months.
Anticipated duration: **10 days** Commencing: **6 February 2023**

2.0 RECOMMENDATIONS

- 2.1 Members' recommendations or objections are requested.
- 2.2 Full report and map is attached.

3.0 FINANCIAL IMPLICATIONS

- 3.1 None for the Town Council.

4.0 LEGAL IMPLICATIONS

- 4.1 None for the Town Council.

EVESHAM TOWN COUNCIL

COMMITTEE: PLANNING AND ESTATES

DATE: 23 JANUARY 2023

SUBJECT: PUBLIC NOTICE – TEMPORARY FOOTPATH CLOSURE – DONNEY BROOK

REPORT BY: COMMITTEE CLERK

1.0 PURPOSE OF REPORT

- 1.1 To advise Members of that WORCESTERSHIRE COUNTY COUNCIL has issued a Public Notice to advise to close that part of Link Footpath F40520 Donney Brook
- 1.2 **Proposed Order:** To close from its junction with U44629 Donney Brook to its junction with C2275 Davies Road.
- 1.3 **Reason:** Footway reconstruction by WCC.
- 1.4 **Exemptions:** to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken.
- 1.5 **Alternative route:** U44629 Donney Brook, U44627 Porter Road, U44628 Windmeres and vice versa.
- 1.6 **Maximum duration:** 6 months. Anticipated duration: 21 days Commencing: 12 January 2023

2.0 RECOMMENDATIONS

- 2.1 Members' recommendations or objections are requested.
- 2.2 Full report and map is attached

3.0 FINANCIAL IMPLICATIONS

- 3.1 None for the Town Council.

4.0 LEGAL IMPLICATIONS

- 4.1 None for the Town Council.

EVESHAM TOWN COUNCIL

COMMITTEE: PLANNING AND ESTATES

DATE: 23 JANUARY 2023

SUBJECT: TREE INSPECTION

REPORT BY: TOWN CLERK

1.0 PURPOSE OF REPORT

- 1.1 To advise Members of quotes received to inspect the trees on land owned by Evesham Town Council.
- 1.2 The report highlights the areas of high risk as being All Saints Churchyard, Bengeworth Cemetery, Battleton Brook and The Almonry. Cllrs Mrs Tucker and Tucker have agreed to work with staff to identify and tag the trees to save funds.

2.0 QUOTES

The quotes include mapping, H & S inspection a 3 year action plan of maintenance. The successful company will provide a report indicating any work needed to keep the trees in a safe condition.

		Price	Notes
Company No. 1	B J Unwin Forestry Consultancy	£1300	Plans based on google earth. Jim Unwin is a Member of the Institute of Foresters and is based in Tewkesbury
Company No. 2	Green Gate Trees	£1083	Green Gate Trees are based in Worcester
Company No. 3	Urban Environmental Consultancy	£1375	Urban Environmental Consultancy are based in Evesham
Company No. 4	Adrian Hope Tree Services	£1350	Adrian Hope is based in Ledbury. Adrian Hope is the contractor used by WDC in Evesham.

2.0 RECOMMENDATIONS

- 2.1 Members are asked if they wish to accept a quotation.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The work will not be carried out until the trees are in leaf therefore the cost will come out of the budget 2023/24.

4.0 LEGAL IMPLICATIONS

- 4.1 The Council is at risk if it does not have a record of tree inspections and a tree falls causing damage.

EVESHAM TOWN COUNCIL

COMMITTEE: PLANNING AND ESTATES

DATE: 23 JANUARY 2023

SUBJECT: POPLARS AT WATERSIDE CEMETERY

REPORT BY: TOWN CLERK

1.0 PURPOSE OF REPORT

- 1.1 To advise members of an issue regarding the Poplar trees in Waterside Cemetery.
- 1.2 The five trees in question back onto a development of bungalows owned by Rooftop Housing.
Rooftop Housing claim that the trees are causing structural damage to their properties and have sent a survey from a structural surveyor regarding one of the bungalows.
- 1.3 The Clerk contacted the council's insurers Zurich who advised that the trees should be remove to minimise liability, but that a heave survey should be carried out first.
The report has now been received and advises that the trees should be taken down in their entirety.

2.0 RECOMMENDATIONS

- 2.1 Members are asked if they wish to remove the trees as recommended.

3.0 FINANCIAL IMPLICATIONS

- 3.1 Costs will be available at the meeting.

4.0 LEGAL IMPLICATIONS

- 4.1 The Council is at risk if it does not carry out the recommendations above.

EVESHAM TOWN COUNCIL

COMMITTEE: PLANNING AND ESTATES
DATE: 23 JANUARY 2023
SUBJECT: CEMETERY CHAPEL CONDITION SURVEY
REPORT BY: TOWN CLERK

1.0 PURPOSE OF REPORT

- 1.1 To advise Members of a condition survey of the Cemetery Chapel. The report from Nick Joyce Architects is attached.
- 1.2 Recommendations can be found at top of page 6, half-way down page 8, top middle and foot of page 9 and halfway down page 1.

2.0 RECOMMENDATIONS

- 2.1 The committee is asked if it wishes to make further investigations and obtain costs for the work detailed in the recommendations.
- 2.2 The committee is asked if it wishes to obtain a structural survey.

3.0 FINANCIAL IMPLICATIONS

- 3.1 Any recommended repairs will take place in 2023/24.

4.0 LEGAL IMPLICATIONS

- 4.1 General Health & Safety.

EVESHAM TOWN COUNCIL

COMMITTEE: PLANNING AND ESTATES
DATE: 23 JANUARY 2023
SUBJECT: STREET NAMING REQUEST
REPORT BY: COMMITTEE CLERK

1.0 PURPOSE OF REPORT

- 1.1 To advise Members of a request from Wychavon District Council who have been asked by Churchill Retirement Living for street naming & numbering for their site off Swan Lane, Evesham.
- 1.2 The Town Councils suggestion will then be submitted to the Local Councillors for Evesham North.
- 1.3 A site map is attached to this report.

2.0 RECOMMENDATIONS

- 2.1 Members' recommendations are requested.

3.0 STREET NAMING

- 3.1 A list of possible suffixes are listed below:-

Avenue	Drive	Meadow	Street
Bank	End	Mews	Styles
Boulevard	Fields	Orchard	Terrace
Close	Gardens	Park	The...
Coppice	Grove	Place	View
Corner	Hill	Piece	Walk
Court	Lane	Road	Way
Crescent	Lea	Row	Wood
Croft	Lee	Rise	Square