



EVESHAM TOWN COUNCIL
MEETING OF THE TOWN COUNCIL



Notice is hereby given that a meeting of the **TOWN COUNCIL** will be held in the Council Chamber, Town Hall, Evesham, at 6.30pm on **MONDAY 10th OCTOBER 2022** to which you are hereby summoned for the transaction of the business specified below. The meeting will be preceded by Prayers led by the Mayor's Chaplain, the Rt Revd Robert Paterson.

A minute's silence will be held before the meeting commences, to pay tribute to Her Majesty, Queen Elizabeth II who died on Thursday 8th September 2022.

Jo Adams
Town Clerk
4th October 2022

AGENDA

Report from Bruce Taylor and Mick Hurst, Battle of Evesham
Report from Michael Worrell, Evesham Twinning Association

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Mayor / Chairman. Residents may give their views and question the council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; notes will be appended to the minutes as an aide memoire.

3. **Announcements by the Town Mayor**
4. **Minutes of the Previous Meetings**
 - i. To receive the Minutes of the Extraordinary Town Council Meeting held on 15th August 2022 for adoption as a true record.
 - ii. To receive the amended Minutes of the Town Council Meeting held on 11th July 2022 for adoption as a true record.
5. **Finance – Payments and Receipts for July and Aug 2022**
6. **District Councillors report**

- 7. NHB Funding for A Changing Place**
To discuss a request to alter the remit for funding allocated for A Changing Place.
- 8. Town Hall**
To discuss issues and improvements to the Town Hall.
- 9. Condition Survey of Cemetery Chapels**
To consider quotes for an inspection of the cemetery chapels.
- 10. Report and recommendations from the Personnel Committee**
 - i. To receive a report and recommendations from the Personnel Committee meeting
 - ii. To consider recruitment of an Admin Assistant
- 11. Mayor's Speech of the Proclamation**
To propose that the Mayor's speech at the Proclamation be entered into the public record.

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 565700, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

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