



**MINUTES OF THE MEETING OF EVESHAM TOWN COUNCIL**  
**HELD ON MONDAY 11 JULY 2022**  
**IN THE EVESHAM TOWN HALL AT 6:30PM**

**PRESENT:** Councillor: Mark Goodge (Chairman)

Councillors: Robert Raphael, Norbert Tucker, Julie Tucker, Peter Knight, Nigel Deacon, Sarah Schaathun, Robert Hale, Marlene Sale, Jenny Johnson, Alan Booth, Frances Smith, Julie Haines, Tim Haines, Patrick Clifford, Bill Kimberley, Chrissy Smith, Sue Amor, John Clatworthy, Mike Arens

**OFFICERS PRESENT:** Mrs Carol Chambers – Committee Clerk

**41/22 Apologies for Absence**

Apologies for absence was received from Cllrs Deacon, Kimberly, Haines, Mrs Haines and Mrs Timbrell

**42/22 Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*

**43/22 Announcements by the Town Mayor**

Invitations attended:

Mayor of Worcester Civic Service at Worcester Cathedral

Raised Armed Forces Day Flag on ETC Flagpole

Prince Henrys High School summer concert

Prince Henrys High School speech day

John Martin Charity Service at St Andrews Church

Hampton vicarage Fate

The Mayor also reminded Members that his Civic Service would be on Sunday 17<sup>th</sup> July, he asked Members to meet at the Town Hall at 2.30 to robe up and then process to All Saints Church for the start of the service at 3.00pm. He also asked for volunteers to help at the service.

#### 44/22 **Minutes of the Previous Meetings**

The Clerk had circulated with the agenda the Minutes of the Meeting held on 13 June 2022; it was noted that the following was omitted.

Cllr Raphael and Cllr Goodge declared a non-pecuniary interest agenda item 31.22 funding for Wychavon Festival of Brass.

Cllrs Raphael, Goodge and Booth declared a non-pecuniary interest in Mr Humphries planning application W/22/00938/HP as the applicant was known to them.

Cllr Booth declared a non-pecuniary interest in planning application W/22/01067/FUL as the applicant was known to him. It was moved, seconded, and resolved the minutes of the meeting held on 13 June 2022 to include the above amendments be adopted as a true record.

*Clerks Note: the above amendments have been recorded in the minutes of 13 June 2022.*

#### **Receive minutes of the Personnel meeting 13<sup>th</sup> June 2022**

The Minutes of the personnel meeting held on 13<sup>th</sup> June had been circulated with the agenda Cllr Schaathun addressed the Council and confirmed the Minutes were a true record. It was moved, seconded, and **RESOLVED** that the minutes of the personnel meeting held on 13<sup>th</sup> June 2022.

#### **Minutes of the Town Plan Meeting held on 4<sup>th</sup> July 2022**

The Minutes of the Town Plan meeting held on 4<sup>th</sup> July had been circulated to all Members. It was noted that Caroline Treadwell apologies were recorded as co-opted Member this should have stated Wychavon DC Officer, it was also noted that agenda item 20 recorded that Cllr Hale accepted the position as Chairman this was not correct, it was **RESOLVED** that Cllr Hale would attend the next Anti-Litter meeting.

*Clerks Note: the above amendments have been recorded in the minutes of 4<sup>th</sup> July 2022.*

#### 45/22 **Finance – Payments and Receipts for May/June 2022**

The Clerk had circulated the list of payments and receipts for May 2022 and June 2022, following queries Members moved, seconded, and **RESOLVED** that the payments and receipts for May 2022 and June 2022 be approved as listed.

#### 46/22 **Charter Market**

The Clerk had circulated with the agenda a copy of the Charter Market Contract and formal expression of interest to manage the Charter Market came from Blue Bell Events which included a business plan.

The Mayor added that ETC Standing Orders required multiple bids, but only one had formally tendered an interest.

Cllr Booth told Members that he interviewed 7 people who were interested in running the Market, but had decided it was too much for them to manage.

Cllr Goodge confirmed that the previous market operator did not pay rent as that contract was on a profit share basis. The new contract had additional clauses added to the contract which stipulated the new operator would be responsible for collecting the trailer from its storage position and returning the trailer to its storage position on market trading days.

Also, that the traders do not leave their vehicles in the market square it included other AD Hoc conditions that gave the Council more control.

Following discussion the Mayor agreed to clarify with Tracy Predeth the Locum Clerk to confirm that the Council can act on one Tender. It was moved, seconded and **RESOLVED** to grant Blue Bell Events a temporary fixed term contract, rent free for 6 months up to January 2023. The fixed term contract would be reviewed after 3 months at which time Blue Bell Events would be able to estimate how much they would pay the Council, on successful review the Council would consider to offer a permanent contract at the end of the 6 months fixed contract.

#### 47/22. **Bonfire Night Fireworks**

The Mayor reminded Members that at the last meeting, the Council were unable to have bonfire night on 5<sup>th</sup> November because the G Force Fireworks were already booked, it was agreed that the Council hold a Halloween themed evening a week earlier on Saturday 29<sup>th</sup> October. The Mayor added that all parties involved such as G Force, Wychavon DC and Police Etc. have been informed and the Halloween Event will be formally publicised later this week.

#### 48/22 **Almonry Update.**

This report was deferred until the next Council Meeting.

#### 49/22 **Town Plan**

The Clerk had circulated with the agenda the minutes of the meeting of the Town Plan Committee held on 4 July 2022. It was noted that Caroline Treadwell was a WDC Officer, and Mr Robin Walker was a co-opted Member, also in agenda item 20 it was incorrectly recorded that Cllr Hale be Chairman of the Anti-Litter Group, the minute should read that it was agreed that Cllr Hale would attend the next meeting. It was moved, seconded, and **RESOLVED** that the minutes of the meeting held on 4 July to include the above amendments be adopted as a true record.

The Council discussed agenda item 21 of the Town Plan minutes *Properties and Cemeteries Report by the Vale of Evesham Civic Society* which had been circulated with the agenda, it was moved, seconded, and **RESOLVED** that the Council engage a professional to conduct a structural survey of the cemetery chapels.

**Clerks Note:** the above amendments have been recorded in the minutes of 4 July 2022.

#### 50/22 **Exclusion of public and press**

To resolve to exclude the Press and Public due to the nature of the business as publicity would prejudice the public interest by reason of the confidential nature of the business. It was moved, seconded and **RESOLVED** to enter into closed session.

#### 51/22 **Appointment of Clerk/Proper Officer to the Council**

To receive an update from Cllr S Schaathun and Resolve to appoint a Town Clerk on LC3 (42-45)(above substantive benchmark range) commencing scp 44, to commence 8 August 2022.

*It was moved, seconded and **RESOLVED** to appoint a Town Clerk on LC3 (42-45) commencing at scp 44.*

On the 28<sup>th</sup> June Personnel Committee planned a day of activities for the two candidates that were to be interviewed these were a meet and greet of council staff, interviews and candidate presentation with the personnel committee there was also a tour of Evesham conducted with Cllr Hale. All stake holders were consulted prior to the interviews. Rachel Tucker a recruitment specialist was invited to sit in on the interviews. It was moved, seconded and **RESOLVED** to formally offer Mrs Jo Adams.

There being no further business the meeting closed at 7.45 pm

Councillor Mark Goodge  
Chairman