



EVESHAM TOWN COUNCIL



FINANCE AND GENERAL PURPOSES COMMITTEE

Notice is hereby given that a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** will be held in the Council Chamber at the Town Hall, on **Tuesday 30th August 2022** at 6.30 pm, to which you are hereby summoned for the transaction of the business specified below

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1. Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Committee. The public are also welcome to observe the meeting.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Committee. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 443322, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

AGENDA

1. To elect a Chairman of the Finance and General Purposes Committee
2. To receive apologies for absence
3. Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)
Dispensation requests must be received in writing by the Town Clerk prior to the meeting
4. To elect a Deputy Chairman of the Finance and General Purposes Committee
5. To receive and approve the minutes of the Finance and General Purposes Committee of the 21st March 2022 as a true record
6. To discuss the 10% matchfund to part-fund major works to the Almonry
7. To review the effectiveness of the council's system of internal control

Date of next meeting: Monday 7th November 2022

Jo Adams
Town Clerk

Unit 6 Ground Floor
Abbey Lane Court
Evesham, WR11 4BY

01386 565700
townclerk@eveshamtowncouncil.gov.uk

.MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
HELD ON MONDAY 21 MARCH 2021
IN THE TOWN HALL CHAMBER, EVESHAM

PRESENT: Councillors: Mark Goodge, Alan Booth, Sue Amor

IN ATTENDANCE: Councillors: None

OFFICERS PRESENT: Francesca Pridding (Town Clerk), Ashleigh Jayes, Carol Chambers

1. APOLOGIES:

Councillors Pat Clifford, Andrew Dyke, Sarah Schaathun, Frances Smith, Robert Raphael, Marlene Sale

2. DECLARATION OF INTEREST

Councillor Sue Amor – Item 4 – Current Signatory
Councillor Mark Goodge – Item 4 - Current Signatory

3. INSURANCE

To confirm insurance arrangements for 2022-2024

RECOMMENDED: To continue with the current provider as the original quote was on a 3+2 year basis and the current climate would suggest alternative provision would be substantially higher.

4. SIGNATORIES

To review the signatory arrangements for the Council's bank accounts

DEFERRED

5. ASSET REGISTER

To review the Asset Register

RECOMMENDED: To add 2 Defibrillators, 10 Railing Planters and 4 Octagonal Planters

6. FINANCIAL REGULATIONS

To review the Financial Regulations

RECOMMENDED: To amend Section 11 s.s. (b), (f) and (g) to read £25,000 instead of £35,000

The meeting was declared closed at 6:53 pm