



EVESHAM TOWN COUNCIL



MEETING OF THE PERSONNEL COMMITTEE

Notice is hereby given that a meeting of the **PERSONNEL COMMITTEE** will be held in Main Hall, Town Hall, Evesham, **MONDAY 13 JUNE 2022 following the Council Meeting** to which you are hereby summoned for the transaction of the business specified below.

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 565700, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

T J Predeth

Tracy Predeth
Locum Town Clerk
7 June 2022

AGENDA

1. Election of Chairman

To elect a Chairman of the Personnel Committee for the forthcoming municipal year.

2. Election of Vice Chairman

To elect a Vice Chairman of the Personnel Committee for the forthcoming municipal year.

3. Apologies for absence

To receive and agree apologies for absence.

4. Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any) *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*

5. Exclusion of press & public

To resolve to exclude the Press and Public due to the nature of the business as publicity would prejudice the public interest by reason of the confidential nature of the business.

6. Staff Update

To receive a staff update

7. Appoint interview panel

To receive a verbal update on the recruitment process for the Town Clerk

- To appoint an interview panel
- To agree a selection progress.