

**Bank Reconciliation Statement as at 04/02/2022  
for Cashbook 6 - Unity Trust - Day Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust - Current Account	31/01/2022		401,191.62
			<hr/> 401,191.62
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			401,191.62
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			401,191.62
		<b>Balance per Cash Book is :-</b>	<b>401,191.62</b>
		<b>Difference is :-</b>	<b>0.00</b>

Bank Reconciliation Statement as at 04/02/2022  
for Cashbook 1 - Co-op Bank - Day Account

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-op Bank - Day Account	31/01/2022		3,712.46
			<hr/> 3,712.46
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			3,712.46
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			3,712.46
		Balance per Cash Book is :-	3,712.46
		Difference is :-	0.00

## Receipts for Month 10

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	2,081.51					2,081.51	
Lodge Rent	Banked:07/12/2021	718.68						
Lodge Rent	Sheldon Bosley Knight	718.68			1405	440	718.68	Cemetery Lodge Rent
Correction	Banked:07/12/2021	-718.68						
Correction	Sheldon Bosley Knight	-718.68			1405	440	-718.68	Entered against wrong date
Lodge Rent	Banked:07/01/2022	718.68						
Lodge Rent	Sheldon Bosley Knight	718.68			1405	440	718.68	Cemetery Lodge Rent
Total Receipts for Month		718.68	0.00	0.00			718.68	
Cashbook Totals		<u>2,800.19</u>	<u>0.00</u>	<u>0.00</u>			<u>2,800.19</u>	

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/01/2022	Co-operative Bank	TRANSFER	1.00			4100	110	1.00	Frequent Statement Fee
05/01/2022	Co-operative Bank	TRANSFER	1.30			4100	110	1.30	Commission
05/01/2022	Co-operative Bank	TRANSFER	10.00			4100	110	10.00	Service Charge
17/01/2022	Co-operative Bank	TRANS	1.00			4100	110	1.00	Frequent Statement Fee
21/01/2022	Information Commissioner	DD	55.00			4115	110	55.00	Registration Fee
Total Payments for Month			68.30	0.00	0.00			68.30	
Balance Carried Fwd			2,731.89						
Cashbook Totals			2,800.19	0.00	0.00			2,800.19	

## Receipts for Month 10

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	457,979.62					457,979.62	
	Banked: 05/01/2022	10,828.39						
	Sales Recpts Page 103	10,828.39	10,828.39		100			Sales Recpts Page 103
	Banked: 06/01/2022	251.00						
	Sales Recpts Page 104	251.00	251.00		100			Sales Recpts Page 104
Square1	Banked: 07/01/2022	9.82						
Square1	Square	9.82			525		9.82	Almonry Card Receipts
Square2	Banked: 10/01/2022	42.23						
Square2	Square	42.23			525		42.23	Almonry Card Receipts
Square3	Banked: 10/01/2022	30.45						
Square3	Square	30.45			525		30.45	Almonry Card Receipts
	Banked: 11/01/2022	60.00						
	Sales Recpts Page 105	60.00	60.00		100			Sales Recpts Page 105
SumUp1	Banked: 12/01/2022	95.36						
SumUp1	Sumup - Office	95.36			525		95.36	Credit Receipts Office
Square4	Banked: 12/01/2022	12.76						
Square4	Square	12.76			525		12.76	Almonry Card Receipts
	Banked: 18/01/2022	1,298.40						
	Sales Recpts Page 106	1,298.40	1,298.40		100			Sales Recpts Page 106
	Banked: 26/01/2022	731.00						
	Sales Recpts Page 107	731.00	731.00		100			Sales Recpts Page 107
VAT Refund	Banked: 28/01/2022	24,765.00						
VAT Refund	HMRC	24,765.00			105		24,765.00	VAT Refund
SumUp2	Banked: 28/01/2022	124.85						
SumUp2	Sumup - Office	124.85			525		124.85	Office Card Receipts
	Total Receipts for Month	38,249.26	13,168.79	0.00			25,080.47	
	Cashbook Totals	496,228.88	13,168.79	0.00			483,060.09	

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/01/2022	HMRC	TRANSFER	5,935.69			520		5,935.69	Dec - Tax and NI
04/01/2022	Worcestershire CC Pensions	TRANSFER	7,731.51			520		7,731.51	Dec - Pension Contributions
04/01/2022	Worcestershire CC Pensions	TRANSFER	42.00			520		42.00	Dec - Pensions Adjust
04/01/2022	Jewson Ltd	1	7.14	7.14		500			Grounds Work Supplies
04/01/2022	Gecom Solutions Ltd	2	561.06	561.06		500			Software and IT Support
04/01/2022	Gecom Solutions Ltd	3	186.00	186.00		500			Almonry Software Subscription
04/01/2022	Gecom Solutions Ltd	4	590.46	590.46		500			Software & Support
04/01/2022	Fuel Card Services Ltd	1	172.60	172.60		500			Fuel
05/01/2022	W Cleaners	5	1,725.00	1,725.00		500			Cleaning all Sites & Rem Day
05/01/2022	Quadient UK Ltd	6	180.00	180.00		500			Franking Machine
05/01/2022	Rialtas Business Solutions Ltd	7	202.80	202.80		500			Town Hall Calender Integration
05/01/2022	Avonside Motors	8	179.95	179.95		500			Repair Cemetery Van
05/01/2022	Association of Independent Mus	9	65.00	65.00		500			Almonry Subscriptions
05/01/2022	Macmillan Distribution (MDL)	10	38.97	38.97		500			Almonry Retail Items
05/01/2022	Opus Energy - Almonry	2	1,841.52	1,841.52		500			Almonry Electric
10/01/2022	Fuel Card Services Ltd	11	10.80	10.80		500			Cemetery Fuel
12/01/2022	Goodman Nash Property Audit	12	15,073.68	15,073.68		500			Almonry Rates Recovery
12/01/2022	Droitwich AED	13	3,000.00	3,000.00		500			Defib Hampton Farm Shop
12/01/2022	SSE Town Hall	14	486.81	486.81		500			Town Hall Electricity Supply
12/01/2022	SLCC Enterprises Ltd	15	144.00	144.00		500			Carol Training FILCA
12/01/2022	SLCC Enterprises Ltd	404.40	404.40	404.40		500			Job Vacancy Advert Services
12/01/2022	Droitwich AED	16	75.00	75.00		500			Replacement Cover
12/01/2022	Viking Direct	17	143.34	143.34		500			Archive Boxes/Tubes Etc
12/01/2022	Glow Electrics	18	1,728.00	1,728.00		500			Street Lights Battleton
12/01/2022	Harper Collins Publishers	19	119.30	119.30		500			Almonry Retail Items
12/01/2022	Gecom Solutions Ltd	20	546.36	546.36		500			Software & Support
12/01/2022	Pete Bott Skips Ltd	21	546.00	546.00		500			Cemetery Skips
12/01/2022	SSE Southern Electric	22	85.54	85.54		500			Abbey Park Footlights - Dawn
12/01/2022	SSE Southern Electric	23	18.81	18.81		500			Abbey Park Footlights Dusk
12/01/2022	SSE Southern Electric	24	19.26	19.26		500			Abbey Park Footlights Dusk
12/01/2022	BHGS Ltd	25	10.00	10.00		500			Cemetery Wreath
12/01/2022	Viking Direct	26	39.98	39.98		500			Stationery
12/01/2022	Goodman Nash Property Audit	27	150.00	150.00		500			Almonry Rates Appeal
12/01/2022	SSE Southern Electric	28	79.09	79.09		500			Abbey Park Footlights - Dawn
14/01/2022	Mainstream Digital Ltd - Offic	5	22.49	22.49		500			Phone Bill
17/01/2022	Sage UK	29	403.20	403.20		500			Accs & Payroll Software
17/01/2022	Cater Kwick Ltd	30	736.78	736.78		500			Bottle Cooler Unit
17/01/2022	Fuel Card Services Ltd	6	147.62	147.62		500			Fuel
20/01/2022	NHBS Ltd	31	245.92	245.92		500			Battleton Bat and Bird Boxes
21/01/2022	Rohan Goonewardena	1	57.00	57.00		500			Commission Sale Almonry Retail
21/01/2022	Simon De Montfort Society	2	18.24	18.24		500			Commission Sale Almonry

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
									Retail
21/01/2022	Vale of Evesham Historical Soc	3	41.61	41.61		500			Commission Sale Almonry
									Retail
21/01/2022	TTS Educational Resources	32	70.81	70.81		500			Events-Glue/PVA & Pots
21/01/2022	Wychavon District Council Misc	33	15,000.00	15,000.00		500			WDC Inward Investment
21/01/2022	Westcotec Ltd	34	369.00	369.00		500			Batteries for Speed Cams
21/01/2022	Water Plus	35	10.49	10.49		500			Town Hall Water Supply
21/01/2022	BHGS Ltd	36	85.30	85.30		500			Groundwork Supplies
21/01/2022	BHGS Ltd	37	60.60	60.60		500			Groundwork Supplies
21/01/2022	TTS Educational Resources	38	73.74	73.74		500			Events- Modelling
									Clay/Boards
21/01/2022	TTB Supplies	39	35.14	35.14		500			Hand Towels & Toilet Rolls
21/01/2022	Avonside Motors	40	583.42	583.42		500			Repair Cemetery Van
21/01/2022	Avon Pest Control Ltd	41	766.49	766.49		500			Almonry Pest Control
21/01/2022	W Stafford - The Art Pad	7	16.72	16.72		500			Almonry Retail Commission
24/01/2022	Peninsula Business Services Lt	43	131.56	131.56		500			HR Support
24/01/2022	Opus Energy - Market Place	44	19.51	19.51		500			Dec - Electric Market Place
24/01/2022	Fuel Card Services Ltd	9	59.34	59.34		500			Fuel
24/01/2022	Payroll	TRANSFER	19,617.54			520		19,617.54	Jan - Payroll
25/01/2022	Eric Neville	45	1,740.00	1,740.00		500			Town Hall Dishwasher
28/01/2022	Water Plus	46	22.73	22.73		500			Bengeworth Water Supply
28/01/2022	Water Plus	47	130.12	130.12		500			Hampton Water Supply
28/01/2022	OHMS Ltd	48	77.06	77.06		500			Repair Mower
28/01/2022	SLCC Enterprises Ltd	49	144.00	144.00		500			Training Keeley ILCA
31/01/2022	HMRC	TRANS	5,838.12			520		5,838.12	Jan - Tax and NI
31/01/2022	Worcestershire CC Pensions	TRANSFER	7,615.34			520		7,615.34	Jan - Pension Contribution
	Total Payments for Month		96,279.96	49,499.76	0.00			46,780.20	
	Balance Carried Fwd		399,948.92						
	Cashbook Totals		496,228.88	49,499.76	0.00			446,729.12	