



EVESHAM TOWN COUNCIL

Minutes of the adjourned Annual Meeting of the **TOWN COUNCIL** held at 6.30 pm on **MONDAY 17 MAY 2021** in the Town Hall, Evesham.

Those present:

Chairman: Cllr Mrs S Amor (Mayor)

Councillors: Cllr G Bearcroft, Cllr A P Booth, Cllr A Dyke, Cllr Mrs W Dyke, Cllr M S Goodge, Cllr G Hale, Cllr R Hale, Cllr Mrs J Haines, Cllr Miss E Haynes, Cllr Mrs J Johnson, Cllr Mrs E Nishigaki, Cllr R W Raphael, Cllr Mrs M Sale, Cllr Mrs S Schaathun, Cllr Mrs J E Sandalls, Cllr Mrs C Smith, Cllr Mrs S Smith, Cllr Mrs F S Smith, Cllr Mrs J Tucker, Cllr N S Tucker

Officers: Mrs L Steele (Town Clerk)

Also present: Caroline Tredwell, Wychavon District Council

The meeting was preceded by prayer led by the Reverend John Darby, Mayor's Chaplain (who did not stay for the meeting).

13. **Apologies for Absence**

Apologies for absence were received from Cllr P Clifford and Cllr Mrs B Timbrell.

14. **Declarations of pecuniary or other interests (if any)**

Cllr A Dyke and Cllr Mrs F S Smith each declared non-pecuniary interests in Agenda Item 8/Minute 20 (Planning Applications) on the grounds that they are both members of the planning committee at Wychavon District Council (WDC).

15. **Announcements by the Town Mayor**

The Mayor welcomed everyone to the meeting and stated how lovely it was to be able to meet face to face again.

16. **Minutes of the Previous Meetings**

Upon the proposal of Cllr Mrs C Smith, seconded by Cllr Mrs M Sale it was **RESOLVED** that the minutes of the meeting held on 12 April 2021 and the Mayor Making held on 4 May 2021 be adopted as a true record and should be signed by the Mayor as such.

17. **Committee Minutes**

Planning and Estates Committee – 26 April 2021. Upon the proposal of Cllr Booth, seconded by Cllr R Hale it was **RESOLVED** to approve the minutes including the committee recommendations therein.

18. **Finance – Payments and Receipts for April 2021**

Evesham Town Council's payments and receipts for the month of April 2021 were sent out with the agenda. A question was raised relating to payment 9663 (£2,410.86 charged against the Almonry) was raised which the Locum Town Clerk was unable to answer and

it was agreed to consider the schedule of payments less payment 9663 pending an answer from the officers. The Locum Town Clerk observed that the payments had been made and retrospective approval was required. [*Subsequent to the meeting it was established that payment 9663 related to electricity at the Almonry.*]

Upon the proposal of Cllr Goodge seconded by Cllr N Tucker it was **RESOLVED** that the Town Council payments for the month of April 2021 as attached at Appendix A and totalling £43,745.14 (£46,146.00 less £2,410.86) were approved.

19. Enlighten Evesham – Almonry Projection

This agenda item was deferred to the next meeting of Council.

20. Planning Applications

Members considered Item 3.4 on the schedule of planning applications (application no 20/02442/FUL) and agreed that the Town Council would decline to comment on its own planning application. The remaining planning applications were deferred to the meeting of the Planning & Estates Committee scheduled for 24 May 2021.

21. Appointments to Council Committees

Members had supplied their preferences for Committee membership. Where requests for membership of a committee exceeded the number of places available on that committee votes were cast by ballot. There was a short adjournment of the meeting to enable the ballots to be counted and thereafter some second ballots were required.

Membership of the Council's Committees and Steering Groups was **AGREED** as set out in Appendix B.

22. Appointments of Council's Representatives to Outside Bodies

Representatives to Outside Bodies were **AGREED** as set out in Appendix C.

23. Review of staff/council subscriptions

The Town Council's subscriptions were reviewed in accordance with Standing Orders and the following subscriptions were **AGREED**:

VECTA	£50 pa
Society of Local Council Clerks	£310 pa
Cotswold Line Promotion Magazine	£10 pa
Museums Association	£125 pa
Institute of Cemetery and Crematorium Management	£90 pa
Hereford and Worcester Chamber of Commerce	£126 pa
National Allotment Society	£55 pa

There was some discussion about membership of the Worcestershire County Association of Local Councils and the National Association of Local Councils (NALC) and the Locum Town Clerk was asked to place the matter on the agenda for the next meeting of Council.

24. Review of Standing Orders and Financial Regulations

It was **AGREED** that the review of Standing Orders and Financial Regulations should be deferred to the next meeting of Council and that the Locum Town Clerk be asked to review both documents against the NALC model documents; the Locum Town Clerk indicated that she would also take the opportunity to present a draft Scheme of Delegation.

25. Reports from Council's Representatives

Cllr R Hale asked that the May report of the Avon and Arrow Greenway Project be circulated to all Town Councillors and it is attached as Appendix D.

There being no further business, the meeting closed at 8.30pm.

COUNCILLOR S AMOR
TOWN MAYOR