



EVESHAM TOWN COUNCIL

Minutes of the Meeting of the **TOWN COUNCIL** held at 6.30 pm on **MONDAY 12 APRIL 2021** via the Zoom video conferencing platform and in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Those present:

Chairman: Cllr Mrs S Amor (Town Mayor)

Councillors: Cllr A P Booth, Cllr P Boyd (from minute 90) Cllr A Dyke, Cllr G Bearcroft, Cllr G Hale, Cllr R Hale, Cllr Mrs J Haines, Cllr Miss E Haynes, Cllr M S Goodge, Cllr Mrs J Johnson, Cllr R W Raphael, Cllr Mrs M Sale, Cllr Mrs J Sandalls, Cllr Mrs S Schaathun, Cllr Mrs C Smith, Cllr Mrs F S Smith, Cllr Mrs B Timbrell, Cllr Mrs J Tucker, Cllr N S Tucker

Officers: Mr S D Carter (Town Clerk)
Mrs Keeley Cullen (Administrator)

Also present: Mr John Derby – Mayors Chaplain and 2 members of the public

85. Mr John Derby paid tribute to the late HRH The Duke of Edinburgh and the council observed one minutes silence.

86. Apologies for Absence

Apologies were submitted on behalf of Councillors P Clifford, Mrs E Nishigaki and Mrs S Smith

87. Declarations of pecuniary or other interest (if any)

Cllrs Dyke and Mrs Smith both declared an interest in agenda item 8 (planning applications) since they were members of the planning committee at Wychavon District Council

88. Announcements by the Town Mayor

The Town Mayor Cllr Mrs Amor advised that the Town Clerk, Stuart Carter was leaving to pursue a great opportunity at Northampton Town Council and will be sadly missed by Councillors and Staff. The Mayor went on to advise that her “Covid Heroes” rewards were extremely popular and that staff at Morrisons and Evesham and District Mental Health Support Services had appeared in photos receiving their badges and letters. Due to the recent death of HRH The Duke of Edinburgh, The Mayor had not given out any awards during the period of national mourning.

89. Minutes of the Previous Meeting held on 8 March 2021

The Town Clerk had circulated with the agenda the minutes of the previous Town Council Meeting.

Cllr Miss E Haynes had not been included as attending when in fact she was at the meeting. With this amendment it was moved seconded and **RESOLVED** that the minutes for the Council meeting held 8 March 2021 be approved and adopted as a true record.

90. Committee Minutes

The Town Clerk had circulated with the agenda the minutes of the following committees:

- a) **Finance and General Purpose 22 March 2021.** It was moved seconded and **RESOLVED** that the minutes and the recommendations contained therein be approved.
- b) **Planning and Estates Committee held on 29 March 2021.** It was moved seconded and **RESOLVED** that the minutes and the recommendations contained therein be approved.

Cllr P Boyd joined the meeting

91. Finance – Payments and Receipts for March 2021

The Town Clerk had circulated with the agenda details of the income and expenditure of the Council for the month of March 2021. Also attached were the bank reconciliation reports. The payments had been approved by the Chairmen of the Committees in line with the scheme of delegation.

In response to a question about the charge for Almonry electricity, the Clerk confirmed that this was an on-going issue and regular reading were now being sent to the supplier so a more accurate bill will come in the future.

It was moved seconded and **RESOLVED** that the receipts and payments and bank reconciliation for March 2021 be approved.

92. Voting on Council appointments to Committees and outside bodies.

The Town Clerk had circulated a report with the agenda to seek views on how the council wanted to run the process of voting representatives onto the committee and outside bodies. Previously, logistical issues had been a problem with live polls in video conferencing and these had proved unsuccessful. It was therefore suggested that a time table be put forward for the May 17 Town Council meeting whereby members could put themselves forward to join a committee and, if there was a tie, they could be decided on at the meeting.

Time table suggested was:

30 April – Town Clerk to ask for members to put themselves forward for committees and to serve on outside bodies with a deadline of 9 May.

Where there is an oversubscription the Clerk would create a poll and circulate it to members on 11 May and a deadline for members to vote would be 16 May.

17 May the Clerk to report the results at the Town Council Meeting.

It was suggested that the initial timescale of the deadline of 9 May be pushed forward to 13 May. This is because there were local elections on 6 May and it would be better for the new town

councillor to have been appointed and decide which committees or outside bodies they wished to put their name forward for.

It was agreed that the new deadline be changed from 9 May to 13 May.

Clerks note: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ended on 7 May 2021 the 17 May meeting would be held in person and so the committees and outside bodies can be decided at that date.

93. Planning Applications

- a. 20/02895/ADV – Avon – Delegated
Mr Stuart Attwood, Attwoods Accountants Limited
90 High Street
Illumination of existing fascia sign and installation of new illuminated fascia sign.
<https://plan.wychavon.gov.uk/Planning/Display/20/02895/ADV>

It was **RESOLVED** to recommend approval.

- b. 21/00362/HP – Little Hampton – Delegated
Mrs Anna Hopkins
26 St Philips Drive
Two storey side extension.
<https://plan.wychavon.gov.uk/Planning/Display/21/00362/HP>

It was **RESOLVED** to recommend this application be refused - The two storey extension is considered to be positioned too close to the neighbours as it is to be built right on the property boundary, it will be overbearing. There is a window shown in the plans which will overlook the neighbours garden which will impact on privacy. The scale of the extension will result in a loss of light for the neighbouring gardens (properties 22 & 24). The roof line of the extension is higher than the existing house which is contrary to planning regulations. This application is considered to be overdevelopment and out of keeping with the neighbouring properties

94. Calendar of Council and Committee Meetings

The Town Clerk had circulated with the report a suggested calendar of dates for meetings 2021/22 for information only.

95. Reports from Council's Representatives

None were reported.

96. Matters of urgency raised, for information only, at the discretion of the Town Mayor

The Town Clerk reported that a Book of Condolence had been opened on line through Worcester County Council website.

There being no further business, the meeting closed at 7.00pm

COUNCILLOR S AMOR
TOWN MAYOR